



# **CHARTER TOWNSHIP OF HIGHLAND**

205 N. John Street Auditorium Highland, Michigan 48357 248/887-3791

## **NOTICE**

### **SPECIAL BOARD OF TRUSTEES MEETING AGENDA**

**June 23, 2021 - 6:30 P.M.**

Based on the December 7, 2020, Board of Trustees Resolution Declaring and Confirming Coronavirus Local State of Emergency and the COVID-19 epidemic declared by the Director of the Michigan Department of Health and Human Services, this meeting will be held by electronic remote access that provides 2-way telephone or video conferencing as permitted by and in accordance with the Open Meetings Act as amended by Public Act No. 228 of 2020.

The public may participate in the meeting through Zoom by computer, tablet or smart phone using the following link: <https://us02web.zoom.us/j/89729844463>. New to Zoom? Get the app now and be ready when your first meeting starts June 23, 2021, at 6:30 p.m. Meeting ID: 897 2984 4463

You may also participate using your phone by calling the following numbers:

One tap mobile

+13017158592,, 89729844463# US (Washington DC) +13126266799,, 89729844463# US (New York)

Dial by your location

+1 301 715 8592 US (Washington DC)

+1 253 215 8782 US (Tacoma)

+1 312 626 6799 US (Chicago)

+1 346 248 7799 US (Houston)

+1 929 436 2866 US (New York)

+1 669 900 6833 US (San Jose)

Find your local number: <https://us02web.zoom.us/j/89729844463>

Meeting ID: 897 2984 4463

Members of the public will only be able to speak during the Public Comment period at the beginning of the meeting and Public Hearing, such comments will be limited to three minutes per person. To provide for orderly public participation, a person wishing to speak must first state their name and request to be recognized by the Chairperson of the meeting. The Chairperson will recognize all persons wishing to speak during the public comment period. Prior to the meeting, members of the public may contact the members of the Highland Township Board of Trustees to provide input or ask questions by email or mail to the Township employee/official and at the address listed below. Persons with disabilities in need of accommodations to be able to participate in the meeting should provide at least 24-hour advance notice to the listed Township employee by phone, email, or mail and an attempt will be made to provide reasonable accommodations.

Tami Flowers MiPMC, Clerk  
Charter Township of Highland  
205 North John Street,  
Highland, Michigan 48357  
Email: [clerk@highlandtwp.org](mailto:clerk@highlandtwp.org)  
Phone: (248) 887-3791 Extension 5

1. Call Meeting to Order
2. Pledge of Allegiance
3. Roll
4. Approval of Agenda
5. Consent Agenda Approval
  - a) June 7, 2021 Board of Trustees Meeting Minutes
  - b) June 7, 2021 Board of Trustees Meeting Closed Session Minutes
  - c) List of Bills dated 06-24-21 plus additions
  - d) Approve Gen X Pyrotechnics White lake Fireworks Display July 3, 2021
6. Announcements and Information Inquiry:
  - a) Farmers Market on Saturdays, June 19 – October 9th, 9:00 a.m. - noon
  - b) Summer Concert Series at Veterans Park – Tuesdays, July 6th – August 10th
  - c) Township Offices will be closed on Monday, July 5th, in Observance of Independence Day
7. Public Comment
8. New Business:
  - a) Resolution 21-12 to Approve Amendment of the Interlocal Agreement Regarding the Western Oakland Transportation Authority for Formation of an Act 196 Authority and to Adopt Articles of Incorporation
  - b) Tractor Purchase Update
9. Adjourn

1. Call Meeting to Order

Time: \_\_\_\_\_

Number of Visitors: \_\_\_\_\_

## 2. Pledge of Allegiance

# Township Board Meeting Roll

Date: June 23, 2021

Present

Absent

Board Member

\_\_\_\_\_

\_\_\_\_\_

Rick A. Hamill

\_\_\_\_\_

\_\_\_\_\_

Tami Flowers

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Jenny Frederick

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\_\_\_\_\_

Judy Cooper

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\_\_\_\_\_

Brian Howe

\_\_\_\_\_

\_\_\_\_\_

Beth Lewis

\_\_\_\_\_

\_\_\_\_\_

Joseph Salvia

Start Time: \_\_\_\_\_ End Time: \_\_\_\_\_

#### 4. Approval of Agenda

## **5. Consent Agenda Approval**

- a) June 7, 2021 Board of Trustees Meeting Minutes
- b) June 7, 2021 Board of Trustees Meeting Closed Session Minutes
- c) List of Bills dated 06-24-21 plus additions
- d) Approve Gen X Pyrotechnics White lake Fireworks Display July 3, 2021

CHARTER TOWNSHIP OF HIGHLAND  
REGULAR BOARD OF TRUSTEES MEETING  
June 7, 2021 - 6:30 p.m.

The meeting was called to order at 6:30 p.m. with the Pledge of Allegiance.

Roll Call: Rick Hamill, Supervisor  
Tami Flowers, Clerk  
Jenny Frederick, Treasurer  
Judy Cooper, Trustee  
Brian Howe, Trustee  
Beth Lewis, Trustee  
Joseph Salvia, Trustee

Also Present: Ken Chapman, Fire Chief  
Lisa Hamameh, Township Attorney

Visitors: 17

**Approval of Agenda:**

Mr. Salvia moved to approve the agenda as presented. Mr. Howe supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes, Salvia – yes.

**Consent Agenda Approval:**

- a) May 24, 2021 Special Board of Trustees Meeting Minutes
- b) List of Bills dated May 26, 2021 and June 10, 2021 plus additions
- c) Journal Entries to Transfer Fund Balances and Reclassify Fund Balance Types per GASB 54
- d) Highland Township COVID19 Response Plan Proposed Revision 06-07-2021

**Receive and File:**

Activity Center Advisory Council Meeting Minutes – March 10, 2021  
Activity Center Report – April/May 2021  
Building Department Report – April 2021  
Financial Report – April 2021  
Fire Department Report – April 2021  
Ordinance Department Enforcements – April 2021  
Ordinance Department Inspections – April 2021  
Sheriff's Department Report – May 2021  
Treasurer's Report – April 2021  
Highland Water Supply System – Oakland County Quarterly Report



Mrs. Cooper moved to approve the consent agenda as corrected. Mr. Howe supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes, Salvia – yes.

**Announcements and Information Inquiry:**

- a) Farmers Market on Saturdays, June 19 – October 9th, 9:00 a.m. - noon
- b) Summer Concert Series at Veterans Park - Tuesdays, July 6th – August 10th
- c) Township Offices will be closed on Monday, July 5th in Observance of Independence Day

**Public Comment:**

Mrs. Frederick discovered that T-Mobile owed back lease payments and a check in the amount of \$61,654.00 was received. Question regarding precautions that Highland Township is taking for security on our computer system. Resident inquired if a proclamation has been issued to honor pride month for the LGBTQ community in Highland Township. Comments regarding the proposed rezoning of property at W. Highland/Tipsico Lake Roads. Mention of paving project on Lone Tree. Graduation ceremonies for Milford and Lakeland High School Schools held outside over the weekend. COVID Vaccine Clinic and Community Sharing Mobile Food Pantry will be held on June 17<sup>th</sup> at Highland Activity Center. A memorial service for Al Evans, Sr., a long-time resident and active at community events will be held on that same day.

**Presentation:**

- a) Plante Moran - Financial Report with Supplemental Information – December 31, 2020

Audit report presented by Amanda Cronk and Amy Tytar.

**Pending Business:**

- a) Proposed Zoning Ordinance Amendment Z-020 to rezone parcel #11-30-101-001, vacant W. Highland/S. Tipsico Lake Road, approximately 4 acres (the northern 4 acres of a 10 acre Parcel), LV, Lakes and Villages Single Family Residential to C1, Local Commercial District. Submitted by applicant Jeffrey Bryson

Mrs. Cooper moved to deny the proposed Zoning Ordinance Amendment Z-020 to rezone parcel #11-30-101-001, vacant W. Highland/S. Tipsico Lake Road, approximately 4 acres (the northern 4 acres of a 10 acre Parcel), LV, Lakes and Villages Single Family Residential to C1, Local Commercial District. Submitted by applicant Jeffrey Bryson. Mrs. Lewis supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes, Salvia – yes.

**New Business:**

**a) Introduce Rezoning Request Z-021 from ARR, Agricultural and Rural Residential to R-3, Single Family Residential-3 acre Zoning District, 2810 S Milford, PIN 11-34-301-016, submitted by applicant Andrew Pyles**

Mr. Hamill moved to introduce rezoning request Z-021 from ARR, Agricultural and Rural Residential to R-3, Single Family Residential 3 acre Zoning District, 2810 S Milford, PIN 11-34-301-016., submitted by applicant Andrew Pyles as presented. Mr. Howe supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes, Salvia – yes.

**b) Township Vehicle Use and Travel Reimbursement Policy**

Mr. Hamill moved to approve the additions to the Township Vehicle Use and Travel Reimbursement Policy as amended. Mrs. Cooper supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes, Salvia – yes.

**c) Temporary Waiver of Purchasing Policy**

Mr. Hamill moved to approve the Temporary Waiver of the Purchasing Policy for expenses related to the transition from the Township Hall to the Fire Station subject to the following:

1. Approval of all three in-house elected officials.
2. Purchases not to exceed the budget approved for the transition.
3. Notice of the purchase to be provided to the Board on the next Township Board Meeting Agenda.
4. This waiver automatically terminates upon completion of the transition to the Fire Station.

Mrs. Cooper supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes, Salvia – yes.

**d) Budget Amendment – Capital Improvement**

Mrs. Cooper moved to approve Budget Amendment – Capital Improvement as presented. Mrs. Lewis supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes, Salvia – yes.

**Possible Closed Session:**

**a) Consider the Acquisition of Real Property in Accordance with MCL 15.268(d)**

Mr. Hamill moved for the Board to go into closed session to consider the purchase of real property in accordance with MCL 15.268(d). Mrs. Cooper supported, and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes, Salvia – yes.

The Board went into closed session at 7:34 p.m. and ended at 7:49 p.m.

**New Business (continued)**

**e) Consider the Purchase of Real Property**

Mr. Salvia moved to authorize the Supervisor to negotiate the purchase of property as discussed in closed session. Mrs. Cooper supported and the motion carried with the following roll call vote: Hamill – yes, Flowers – yes, Frederick – yes, Cooper – yes, Howe – yes, Lewis – yes, Salvia – yes.

Discussion regarding the need to educate bike riders and drivers using the bike path on M-59 regarding right of way.

**Adjourn:**

Supervisor Hamill adjourned the meeting at 8:03 p.m.

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Tami Flowers, MiPMC  
Highland Township Clerk

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Rick A. Hamill  
Highland Township Supervisor

UNAPPROVED

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
<b>GENERAL FUND</b>					
<b>101-000-000-072-000 COUNTY OF OAKLAND</b>					
1159	TREASURER	101-HIGHLAND GREENS-OAK CTY	MAY 2021	06/02/2021	275.00
1159	TREASURER	101-RIDGEWOOD-OAK CTY	MAY 21	06/02/2021	192.50
1159	TREASURER	101-HIGHLAND HILLS OAK CTY	MAY2021	06/08/2021	25.00
<b>101-000-000-075-000 HURON VALLEY SCHOOLS</b>					
1159	TREASURER	101-HIGHLAND GREENS-HVS	MAY 2021	06/02/2021	1,100.00
1159	TREASURER	101-RIDGEWOOD-HVS	MAY 21	06/02/2021	770.00
1159	TREASURER	101-HIGHLAND HILLS HVS	MAY2021	06/08/2021	100.00
<b>101-000-000-085-101 DUE TO/FROM WOTA</b>					
1114	ROSATI SCHULTZ JOPPICH ET AL	101-WOTA TRANSPORTATION AUTHORITY	1075676	06/09/2021	145.00
<b>101-000-000-202-001 ESCROW BONDS&amp;ENG. FEES PAYABLE</b>					
6541	A BETTER EXTERIOR LLC	101-ESCROW/BUILDING	B21-00479	06/16/2021	125.00
8279	ABOVE BOARD CONSTRUCTION	101-ESCROW/BUILDING	B21-00045	06/08/2021	500.00
6867	ARCADIA HOMES INC.	101-ESCROW/BUILDING	B20-00558	06/03/2021	900.00
8276	BACH, MARC	101-ESCROW/BUILDING	B21-00455	06/03/2021	500.00
8277	BERLIN, JOHN	101-ESCROW/BUILDING	B21-00352	06/04/2021	250.00
5611	CLOR III, ANTHONY G.	101-ESCROW/BUILDING	B20-00189	06/14/2021	25.00
8083	DUES, DAVID	101-ESCROW/BUILDING	B21-00050	06/16/2021	250.00
8283	EADS, KIP	101-ESCROW/BUILDING	B19-00083	06/14/2021	250.00
8283	EADS, KIP	101-REINSPECTION FEE	B19-00083	06/14/2021	57.00-
8094	ELEGANT ALUMINUM PRODUCT	101-ESCROW/BUILDING	B21-00332	06/18/2021	125.00
8256	GRAND BLANC CONCRETE CONSTRUCTION	101-ESCROW/BUILDING	B21-00372	06/08/2021	125.00
8256	GRAND BLANC CONCRETE CONSTRUCTION	101-ESCROW/BUILDING	B21-00374	06/03/2021	125.00
8256	GRAND BLANC CONCRETE CONSTRUCTION	101-ESCROW/BUILDING	B21-00375	06/08/2021	125.00
8256	GRAND BLANC CONCRETE CONSTRUCTION	101-ESCROW/BUILDING	B21-00376	06/14/2021	125.00
8256	GRAND BLANC CONCRETE CONSTRUCTION	101-ESCROW/BUILDING	B21-00378	06/08/2021	125.00
8256	GRAND BLANC CONCRETE CONSTRUCTION	101-ESCROW/BUILDING	B21-00379	06/08/2021	125.00
8256	GRAND BLANC CONCRETE CONSTRUCTION	101-ESCROW/BUILDING	B21-00383	06/18/2021	125.00
8256	GRAND BLANC CONCRETE CONSTRUCTION	101-ESCROW/BUILDING	B21-00388	06/03/2021	125.00
8256	GRAND BLANC CONCRETE CONSTRUCTION	101-ESCROW/BUILDING	B21-00400	06/02/2021	125.00
8256	GRAND BLANC CONCRETE CONSTRUCTION	101-ESCROW/BUILDING	B21-00401	06/03/2021	125.00
8256	GRAND BLANC CONCRETE CONSTRUCTION	101-ESCROW/BUILDING	B21-00402	06/03/2021	125.00
8256	GRAND BLANC CONCRETE CONSTRUCTION	101-ESCROW/BUILDING	B21-00403	06/03/2021	125.00
8256	GRAND BLANC CONCRETE CONSTRUCTION	101-ESCROW/BUILDING	B21-00411	06/03/2021	125.00
8256	GRAND BLANC CONCRETE CONSTRUCTION	101-ESCROW/BUILDING	B21-00412	06/03/2021	125.00
8256	GRAND BLANC CONCRETE CONSTRUCTION	101-ESCROW/BUILDING	B21-00421	06/08/2021	125.00
8256	GRAND BLANC CONCRETE CONSTRUCTION	101-ESCROW/BUILDING	B21-00430	06/18/2021	125.00
8256	GRAND BLANC CONCRETE CONSTRUCTION	101-ESCROW/BUILDING	B21-00468	06/04/2021	125.00
8256	GRAND BLANC CONCRETE CONSTRUCTION	101-ESCROW/BUILDING	B21-00469	06/08/2021	125.00

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
8256	GRAND BLANC CONCRETE CONSTRUCTION	101-ESCROW/BUILDING	B21-00472	06/18/2021	125.00
8256	GRAND BLANC CONCRETE CONSTRUCTION	101-ESCROW/BUILDING	B21-00474	06/04/2021	125.00
8278	HEAVY DUTY BUILDING CARPENTRY	101-ESCROW/BUILDING	B21-00365	06/08/2021	125.00
8286	HICKORY RIDGE MARKET	101-FINAL ESCROW REFUND SPR20-02	11-29-100-002	06/15/2021	2,086.75
1498	HIGHLAND TOWNSHIP	101-REINSPECTION FEE	B19-00083	06/14/2021	57.00
1498	HIGHLAND TOWNSHIP	101-REINSPECTION FEE	B20-00354	06/15/2021	57.00
1498	HIGHLAND TOWNSHIP	101-REINSPECTION FEE	B20-00491	06/14/2021	57.00
1498	HIGHLAND TOWNSHIP	101-REINSPECTION FEE	B21-00329	06/14/2021	57.00
1498	HIGHLAND TOWNSHIP	101-REINSPECTION FEE	B21-00416	06/15/2021	57.00
1541	HOME DEPOT USA	101-ESCROW/BUILDING	B20-00427	06/17/2021	125.00
5827	HSI	101-ESCROW/BUILDING	B21-00072	06/03/2021	125.00
5827	HSI	101-ESCROW/BUILDING	B21-00258	06/03/2021	125.00
5827	HSI	101-ESCROW/BUILDING	B21-00259	06/03/2021	125.00
5827	HSI	101-ESCROW/BUILDING	B21-00266	06/03/2021	125.00
5827	HSI	101-ESCROW/BUILDING	B21-00268	06/04/2021	125.00
5827	HSI	101-ESCROW/BUILDING	B21-00269	06/04/2021	125.00
5827	HSI	101-ESCROW/BUILDING	B21-00358	06/03/2021	125.00
5827	HSI	101-ESCROW/BUILDING	B21-00359	06/03/2021	125.00
8012	METRO GENERAL CONTRACTORS INC	101-FINAL ESCROW REFUND SPR18-05	11-24-102-007	06/15/2021	6,275.70
3240	MGE CARPENTRY	101-ESCROW/BUILDING	B21-00297	06/16/2021	250.00
5648	MIDWEST POOLS INC.	101-ESCROW/BUILDING	B20-00491	06/14/2021	500.00
5648	MIDWEST POOLS INC.	101-REINSPECTION FEE	B20-00491	06/14/2021	57.00-
3117	MOBILE & MODULAR HOMES INC.	101-ESCROW/BUILDING	B21-00294	06/08/2021	250.00
3117	MOBILE & MODULAR HOMES INC.	101-ESCROW/BUILDING	B21-00329	06/14/2021	250.00
3117	MOBILE & MODULAR HOMES INC.	101-REINSPECTION	B21-00329	06/14/2021	57.00-
3117	MOBILE & MODULAR HOMES INC.	101-ESCROW/BUILDING	B21-00416	06/05/2021	250.00
3117	MOBILE & MODULAR HOMES INC.	101-REINSPECTION	B21-00416	06/05/2021	57.00-
8284	MORRIS, JOSEPH	101-ESCROW/BUILDING	B20-00354	06/15/2021	1,000.00
8284	MORRIS, JOSEPH	101-REINSPECTION FEE	B20-00354	06/15/2021	57.00-
6367	MR. ROOF	101-ESCROW/BUILDING	B21-00227	06/16/2021	250.00
6367	MR. ROOF	101-ESCROW/BUILDING	B21-00228	06/16/2021	250.00
6367	MR. ROOF	101-ESCROW/BUILDING	B21-00330	06/17/2021	250.00
8285	NEW LIFE DELIVERANCE CHURCH	101-FINAL ESCROW REFUND SPR 07-02	11-10-128-001	06/15/2021	565.30
5821	RENOVATIONS ROOFING & REMODEL.	101-ESCROW/BUILDING	B21-00460	06/17/2021	250.00
7762	RIDGEWOOD LLC	101-ESCROW/BUILDING	B21-00353	06/08/2021	125.00
8287	TONY SERRA HIGHLAND NISSAN	101-FINAL ESCROW REFUND	11-24-102-007	06/15/2021	2,000.00
7381	VICTORS ROOFING	101-ESCROW/BUILDING	B21-00500	06/14/2021	500.00
6102	WALLSIDE INC.	101-ESCROW/BUILDING	B20-00615	06/03/2021	125.00
6102	WALLSIDE INC.	101-ESCROW/BUILDING	B20-00635	06/03/2021	125.00
6102	WALLSIDE INC.	101-ESCROW/BUILDING	B21-00019	06/03/2021	125.00
6102	WALLSIDE INC.	101-ESCROW/BUILDING	B21-00021	06/03/2021	125.00

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
6102	WALLSIDE INC.	101-ESCROW/BUILDING	B21-00032	06/03/2021	125.00
6102	WALLSIDE INC.	101-ESCROW/BUILDING	B21-00044	06/03/2021	125.00
6195	YOUNG, ROBERT	101-ESCROW/BUILDING	B21-00408	06/03/2021	125.00
<b>101-000-000-642-276 SALE OF CEMETERY LOTS</b>					
8282	PURVIS, MARY	101-CEMETERY PLOT BUYBACK-642-20	06102021	06/10/2021	150.00
8282	PURVIS, MARY	101-CEMETERY PLOT BUYBACK-642-21	06102021	06/10/2021	150.00
<b>101-000-000-675-000 PARK: RENTALS</b>					
8288	JOHNSON, TIMOTHEA	101-REFUND PARK DEPOSIT	06172021	06/17/2021	50.00
5607	SOUTH BAY SHORES	101-REFUND PARK DEPOSIT	06172021	06/17/2021	50.00
Total :					25,610.25
<b>CLERK'S DEPT</b>					
<b>101-215-000-820-000 CLERK: DUES/ED/TRAVEL</b>					
1477	MICHIGAN ASSOCIATION OF PLNG.	101-ZBA TRAINING-FLOWERS	64879	06/18/2021	40.00
1370	OAKLAND CO. CLERKS ASSOC.	101-QTRLY. MTG. - FLOWERS & MECKLENBORG	06212021	06/21/2021	50.00
Total CLERK'S DEPT:					90.00
<b>TREASURER'S DEPT</b>					
<b>101-253-000-820-000 TREAS: DUES/ED/TRAVEL</b>					
1521	CHASE CARDMEMBER SERVICE	101-MGFOA TRAINING-FREDRICK	5/09/21-6/08/21	06/09/2021	100.00
Total TREASURER'S DEPT:					100.00
<b>CEMETERY</b>					
<b>101-276-000-937-000 CEMETERY: MAINTENANCE</b>					
1021	GILL-ROY'S HARDWARE	101-HANDLE/BOLT	2106-868035	06/09/2021	3.51
Total CEMETERY:					3.51
<b>ACTIVITY CENTER</b>					
<b>101-289-000-729-001 ACTIVITY CTR: OPER. SUPPLIES</b>					
1410	GORDON FOOD SERVICE INC.	101-ACT. CTR TRASH BAGS	833171182	06/02/2021	67.95
<b>101-289-000-854-000 ACTIVITY CTR: INTERNET SERVICE</b>					
2216	COMCAST	101-ACTIVITY CTR 852910157 0109182	07232021 0109182	06/15/2021	138.89
<b>101-289-000-920-000 ACTIVITY CTR: UTILITIES</b>					
1005	DTE ENERGY	101- 209 N. JOHN ACT CTR 910008266702	06162021 66702	06/17/2021	388.05
<b>101-289-000-931-000 ACTIVITY CTR: BUILDING MAINT</b>					
1839	ABSOPURE WATER CO.	101-5 GALLON SPRING-ACTIVITY CTR.	87948071	05/17/2021	15.20
1581	MR. MAT RENTAL SERVICE	101-MONTHLY CHG - ACTIVITY CENTER	2323841	06/02/2021	37.00

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
<b>101-289-001-920-002 ANNEX: UTILITIES</b>					
1005	DTE ENERGY	101-205 W. LIVINGSTON RD-ANNEX 910008280133	06162021 80133	06/17/2021	375.78
<b>101-289-001-931-002 ANNEX: BUILDING MAINT</b>					
1839	ABSOPURE WATER CO.	101-5 GALLON SPRING-ANNEX BLDG 2	87948065	05/17/2021	15.20
Total ACTIVITY CENTER:					1,038.07
<b>GENERAL GOVERNMENT</b>					
<b>101-290-000-727-000 GEN GOV: OFFICE SUPPLIES</b>					
2541	STAPLES	101-RUBBER FINGER/INK	3478373668	05/25/2021	126.83
2541	STAPLES	101-CREDIT THERMAL PAPER	3478373668	05/25/2021	22.59-
<b>101-290-000-728-000 GEN GOV: POSTAGE</b>					
2287	UPS STORE - 2655, THE	101-WATER TESTING SHIPPING	35036	05/10/2021	11.59
<b>101-290-000-792-000 GEN GOV: MEMBER FEES</b>					
1521	CHASE CARDMEMBER SERVICE	101-OAK PRESS	5/09/21-6/08/21	06/09/2021	8.95
<b>101-290-000-799-000 GEN GOV: TAX BILL PRINTING</b>					
2309	ADVANCED MARKETING PARTNERS	101-2021 TAX & INFO STATEMENTS	229371	06/10/2021	900.40
1045	ALLEGRA PRINT & IMAG HIGHLAND	101-SUMMER NEWSLETTER	70393	06/15/2021	838.91
<b>101-290-000-802-000 GEN GOV: AUDITING</b>					
1014	PLANTE & MORAN PLLC	101-AUDIT FINAL 2021	2014734	06/08/2021	4,600.00
1014	PLANTE & MORAN PLLC	101-GASB 74/PA 202	2014734	06/08/2021	950.00
1014	PLANTE & MORAN PLLC	101-WOTA	2014734	06/08/2021	550.00
1014	PLANTE & MORAN PLLC	101-F-65	2014734	06/08/2021	500.00
1014	PLANTE & MORAN PLLC	101-WATER DEBT REFUNDING	2014734	06/08/2021	300.00
1014	PLANTE & MORAN PLLC	101-FIRE STATION DEBT ISSUANCE	2014734	06/08/2021	325.00
<b>101-290-000-804-000 GEN GOV: LEGAL SERVICES</b>					
1114	ROSATI SCHULTZ JOPPICH ET AL	101-TOWNSHIP	1075676	06/09/2021	72.50
1114	ROSATI SCHULTZ JOPPICH ET AL	101-T-MOBILE LEASE	1075676	06/09/2021	72.50
1114	ROSATI SCHULTZ JOPPICH ET AL	101-ORDINANCE/ZONING	1075676	06/09/2021	116.00
1114	ROSATI SCHULTZ JOPPICH ET AL	101-ATTEND OFFICE HOURS	1075676	06/09/2021	304.50
1114	ROSATI SCHULTZ JOPPICH ET AL	101-TOWNSHIP BOARD	1075676	06/09/2021	14.50
1114	ROSATI SCHULTZ JOPPICH ET AL	101-PROPERTY PURCHASE	1075676	06/09/2021	72.50
1114	ROSATI SCHULTZ JOPPICH ET AL	101-MEDICAL FACILITY LICENSE ORDINANCE	1075676	06/09/2021	116.00
1114	ROSATI SCHULTZ JOPPICH ET AL	101-MEETING ATTENDANCE REMOTELY	1075676	06/09/2021	507.50
1114	ROSATI SCHULTZ JOPPICH ET AL	101-TOWNSHIP HALL RENOVATION	1075676	06/09/2021	43.50
1114	ROSATI SCHULTZ JOPPICH ET AL	101-TOWNSHIP PERSONNEL	1075678	06/09/2021	64.00
1407	SEGLUND GABE PAWLAK & GROTH PLC	101-PROSECUTION MATTERS	51150	06/02/2021	1,868.75
<b>101-290-000-852-000 GEN GOV: FIBER-OTHER COMMUNICA</b>					
7660	CROWN CASTLE FIBER LLC	101-205 JOHN ST. FIBER NETWORKS	850691	06/01/2021	823.00
<b>101-290-000-853-000 GEN GOV: PHONE SERVICE</b>					
9027	AT&T MOBILITY	101-ORDINANCE CELL PHONE	287287294406X061	06/06/2021	23.82

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
9027	AT&T MOBILITY	101-TWP CELL PHONE	287287294406X061	06/06/2021	47.08
<b>101-290-000-855-000 GEN GOV: WEBSITE</b>					
9049	WEB MATTERS	101-TECHNICAL LABOR-ZBA	6740	06/08/2021	112.50
<b>101-290-000-903-000 GEN GOV: ADVERTISING</b>					
6278	TECHNOLOGY GALLERY LLC	101-DIGITAL SIGN REPAIR DUE TO LIGHTNING	INV-126	06/21/2021	3,005.34
<b>101-290-000-913-000 GEN GOV: GEN INSURANCE</b>					
1060	MICHIGAN MUNICIPAL RISK	101-INSURANCE M0001676	2021-3M	05/20/2021	14,971.00
1060	MICHIGAN MUNICIPAL RISK	101-INSURANCE R0001676	2021-3R	05/20/2021	2,000.00
<b>101-290-000-920-000 GEN GOV: UTILITIES</b>					
1005	DTE ENERGY	101-205 N. JOHN ST 910008280059	06102021 80059	06/11/2021	482.19
1005	DTE ENERGY	101-935 S. HICKORY RDG TRL 910008266330	06162021 66330	06/17/2021	15.33
1005	DTE ENERGY	101-469 E. HIGHLAND RD 910008266959	06162021 66959	06/17/2021	14.95
1005	DTE ENERGY	101-501 N. MILFORD RD TRAIN ST 910008267460	06162021 67460	06/17/2021	15.33
1005	DTE ENERGY	101-205 N. JOHN BLDG R 910008267791	06162021 67791	06/17/2021	19.70
1005	DTE ENERGY	101-248 W. LIVINGSTON-DDA 910008280661	06162021 80661	06/17/2021	22.84
1005	DTE ENERGY	101-401 BEACH FARM LIBRARY 910008280786	06162021 80786	06/17/2021	43.41
1005	DTE ENERGY	101-100 N. MILFORD RD 910008280885	06162021 80885	06/17/2021	40.24
<b>101-290-000-931-000 GEN GOV: TOWNSHIP MAINTENANCE</b>					
1021	GILL-ROY'S HARDWARE	101-RUST REMOVER	2106-868035	06/09/2021	11.18
1021	GILL-ROY'S HARDWARE	101-BATTERIES/WASP SPRAY	2106-899729	06/14/2021	23.98
1021	GILL-ROY'S HARDWARE	101-FLUSH LEVER/CHAIN-BATHROOM	2106-922807	06/18/2021	10.18
3152	KOPACKI, KRIS	101-WATER TWP	926	06/06/2021	170.00
3152	KOPACKI, KRIS	101-WATER FLOWERS	928	06/16/2021	170.00
1581	MR. MAT RENTAL SERVICE	101-MONTHLY CHG - TWP	2323842	06/02/2021	27.20
7959	TEC	101-OAK CTY WEIGHMASTER-FS1	149425	05/31/2021	147.00
1910	WATER WHEEL SPRINKLER	101-SPRING START UP/REPAIRS	54161	06/16/2021	442.90
<b>101-290-000-933-000 GEN GOV: EQ/SW MAINT CONTRACT</b>					
1521	CHASE CARDMEMBER SERVICE	101-ADOBE/ZOOM/QR CODE/MICROSOFT	5/09/21-6/08/21	06/09/2021	206.67
1521	CHASE CARDMEMBER SERVICE	101-ICLOUD/ARCSITE	5/09/21-6/08/21	06/09/2021	1,322.99
1342	MUNICODE	101-ANNUAL ADMIN. SUPPORT FEE	00359707	06/09/2021	350.00
<b>101-290-000-934-000 GEN GOV: VEHICLE OP MAINT</b>					
1918	BERT OIL LLC	101- VEHICLE OIL CHANGE GMC '15	158751	06/17/2021	111.97
9232	HIGHLAND WASH MANAGEMENT LLC	101-FORSTERS AUTO WASHES-TWP VEHICLES	1690	05/31/2021	21.00
<b>101-290-000-967-000 GEN GOV: METRO AUTHORITY EXP</b>					
2158	ROAD COMMISSION FOR O.C.	101-TRAFFIC SIGNAL MAINT.	2106	06/11/2021	9.32
6300	S&D SEASONAL SERVICES	101- METRO AUTHORITY MOWING	28271	06/01/2021	363.00
<b>101-290-000-970-000 GEN GOV: EQUIP CAP OUTLAY</b>					
8289	RURAL KING	101-37HP HYDROSTATIC CAB TRACTOR WITH FRONT EN	0H0099005000002	06/21/2021	29,858.99
<b>101-290-000-973-002 GEN GOV: COMPUTER SOFTWARE</b>					
1521	CHASE CARDMEMBER SERVICE	101-MAILCHIMP	5/09/21-6/08/21	06/09/2021	30.99



Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
Total GENERAL GOVERNMENT:					67,255.44
<b>TWP COMMUNITY PARKS</b>					
<b>101-292-000-756-001 PARKS: VETERAN'S PARK</b>					
2419	ROCK BOTTOM STONE SUPPLY	101-MULCH-VETERANS PARK	1980	06/04/2021	34.50
<b>101-292-000-756-003 PARKS: DUCK LAKE PINES</b>					
8280	HENGTGEN, SHARON	101-REFUND PARK DEPOSIT	06092021	06/09/2021	100.00
<b>101-292-000-920-000 PARKS: UTILITIES</b>					
1005	DTE ENERGY	101-333 N. MILFORD RD 910008267551	06162021 67551	06/17/2021	21.20
1005	DTE ENERGY	101-1241 N. DUCK LAKE RD-PARKS 910008267940	06162021 67940	06/17/2021	68.40
1005	DTE ENERGY	101-3800 N. HICKORY RDG-PARK-910008266587	06172021 66587	06/18/2021	191.06
1005	DTE ENERGY	101-4200 N. HICK RDG-PARK-910008266835	06172021 66835	06/18/2021	14.95
<b>101-292-000-935-000 PARKS: MAINTENANCE</b>					
3152	KOPACKI, KRIS	101-WATER	930	06/21/2021	170.00
Total TWP COMMUNITY PARKS:					600.11
<b>GENERAL GOVT PERSONNEL</b>					
<b>101-295-000-715-000 GGP:HEALTH/DENTAL/LIFE/DIS INS</b>					
1057	AMERICAN FAMILY LIFE ASSUR.	101-AFLAC INSURANCE-TWP.	119466	06/12/2021	240.23
1057	AMERICAN FAMILY LIFE ASSUR.	101-AFLAC INSURANCE-LIBRARY	119466	06/12/2021	5.60
1057	AMERICAN FAMILY LIFE ASSUR.	101-AFLAC INSURANCE-ACT. CTR.	119466	06/12/2021	138.19
9135	BLUE CARE NETWORK OF MICHIGAN	101-BCN GROUP 00138219 CLASS 0001 IN-HOUSE	211590022964	06/08/2021	1,038.91
9135	BLUE CARE NETWORK OF MICHIGAN	101-BCN GROUP 00138219 CLASS 0001 TWP	211590022964	06/08/2021	7,286.89
9135	BLUE CARE NETWORK OF MICHIGAN	101-BCN GROUP 00138219 CLASS 0001 ORDINANCE	211590022964	06/08/2021	265.70
9135	BLUE CARE NETWORK OF MICHIGAN	101-BCN GROUP 00138219 CLASS 0001 ACT. CTR.	211590022964	06/08/2021	738.24
9094	STANDARD INSURANCE CO.	101-DENTAL INSURANCE-TWP.	7/01/21-7/31/21	06/11/2021	1,166.52
9094	STANDARD INSURANCE CO.	101-DENTAL INSURANCE-IN HOUSE	7/01/21-7/31/21	06/11/2021	392.48
9094	STANDARD INSURANCE CO.	101-DENTAL INSURANCE-ORDINANCE/FIRE MARSHAL	7/01/21-7/31/21	06/11/2021	21.18
9094	STANDARD INSURANCE CO.	101-DENTAL INSURANCE-ACT. CTR.	7/01/21-7/31/21	06/11/2021	84.80
Total GENERAL GOVT PERSONNEL:					11,378.74
<b>BUILDING DEPT</b>					
<b>101-371-000-710-001 BLDG: INSP/ELEC/PLUMB/HTG</b>					
9261	DUNCAN LLC, JEFFREY	101-INSPECTIONS	06/02/21-06/15/21	06/15/2021	1,057.26
1199	GREG CALME ELECTRIC LLC	101-INSPECTIONS	06/02/21-06/15/21	06/15/2021	2,744.70
9168	LUTTMAN, ROBERT J.	101-INSPECTIONS	06/02/21-06/15/21	06/15/2021	2,278.33

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
Total BUILDING DEPT:					6,080.29
<b>PLANNING DEPT</b>					
<b>101-400-100-904-101 PLNG COMM: ORDINANCE REVISION</b>					
1342	MUNICODE	101 - CODE REVISION	00360172	06/15/2021	6,164.91
Total PLANNING DEPT:					6,164.91
<b>ZONING BOARD OF APPEALS</b>					
<b>101-410-000-903-005 ZBA: ADVERTISING</b>					
2680	KINGSETT LLC D/B/A SPINAL COLUMN	101-ADVERTISEMENTS LEGAL-ZBA	33217	05/19/2021	395.00
Total ZONING BOARD OF APPEALS:					395.00
Total GENERAL FUND:					118,716.32
<b>ROAD FUND</b>					
<b>ROAD EXPENDITURES</b>					
<b>201-290-000-952-000 DUST CONTROL</b>					
9255	MOORE, MIKE	201-DUST CONTROL	06182021	06/18/2021	364.50
Total ROAD EXPENDITURES:					364.50
Total ROAD FUND:					364.50
<b>FIRE FUND</b>					
<b>FIRE EXPENDITURES</b>					
<b>206-290-001-715-206 FIRE: INSURANCE/BONDS</b>					
1060	MICHIGAN MUNICIPAL RISK	206-INSURANCE M0001676	2021-3M	05/20/2021	3,055.00
1060	MICHIGAN MUNICIPAL RISK	206-INSURANCE M0001676	2021-3M	05/20/2021	8,421.25
1060	MICHIGAN MUNICIPAL RISK	206-INSURANCE R0001676	2021-3R	05/20/2021	1,125.00
<b>206-290-001-727-206 FIRE: SUPPLIES</b>					
1521	CHASE CARDMEMBER SERVICE	206-TOTES	5/09/21-6/08/21	06/09/2021	105.89
1973	CINTAS CORPORATION	206-STATION SUPPLIES	4086497856	06/08/2021	139.43
<b>206-290-001-728-206 FIRE: UNIFORMS</b>					
2039	BOUND TREE MEDICAL LLC	206-EMS SHEARS (PERSONAL)	84089029	06/09/2021	712.69
<b>206-290-001-804-206 FIRE: LEGAL SERVICES</b>					
7845	KELLER THOMA	206-UNION MATTERS	120363	06/01/2021	175.00
<b>206-290-001-835-206 FIRE: MEDICAL SUPPLIES</b>					
2039	BOUND TREE MEDICAL LLC	206-EMS SUPPLIES	84078208	06/01/2021	127.50

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
2039	BOUND TREE MEDICAL LLC	206-EMS SUPPLIES	84089029	06/09/2021	134.73
2039	BOUND TREE MEDICAL LLC	206-EMS SUPPLIES	84089030	06/09/2021	35.90
1357	STATE OF MICHIGAN	206-QAAP TAX AMBULANCE ASSESSMENT	491-394535	06/07/2021	33.32
8000	TELEFLEX LLC	EZ IO 45 MM	9504039885	06/01/2021	665.00
8000	TELEFLEX LLC	EZ IO STABILIZER	9504039885	06/01/2021	50.00
8000	TELEFLEX LLC	FREIGHT	9504039885	06/01/2021	12.50
<b>206-290-001-852-206 FIRE: RADIO COMMUNICATIONS</b>					
1029	OAKLAND COUNTY	206-DISPATCH SERVICES	SHF0006628	06/09/2021	3,886.94
<b>206-290-001-865-206 FIRE: VEHICLE REPAIR</b>					
9232	HIGHLAND WASH MANAGEMENT LLC	206-FORSTERS AUTO WASHES-FIRE VEHICLES	1690	05/31/2021	14.00
1084	TUFFY AUTO SERVICE CENTERS	206-2014 F450 (R213) OIL LEAK REPAIR	83771	06/01/2021	1,013.95
<b>206-290-001-920-206 FIRE: PUBLIC UTILITIES</b>					
9027	AT&T MOBILITY	206-FIRE DEPT CELL PHONES	287287294406X061	06/06/2021	187.32
9027	AT&T MOBILITY	206-FIRE MARSHAL CELL PHONE	287287294406X061	06/06/2021	23.83
2216	COMCAST	206-ST#1 852910157 0114760	07292021 0114760	06/16/2021	45.85
2216	COMCAST	206-ST#2 852910157 0115288	07292021 0115288	06/16/2021	131.57
1005	DTE ENERGY	206-ST#3 510 CLYDE RD 910008266207	06152021 66207	06/16/2021	139.62
1005	DTE ENERGY	206-ST#1 250 W. LIVINGST RD 910008267072	06162021 67072	06/17/2021	932.89
1005	DTE ENERGY	206-ST#2 3570 N. DUCK LK 910008267205	06172021 67205	06/18/2021	117.98
<b>206-290-001-931-206 FIRE: BLDG MAINT/REPAIR</b>					
8281	TRI STAR ELECTRICAL & LIGHTING	206-FS1 HYDRANT REPAIR	2021-4954	01/18/2021	550.00
<b>206-290-001-933-206 FIRE: EQUIP MAINT</b>					
7577	FIRE EQUIPMENT COMPANY INC.	206-EXTINGUISHER RECHARGE	119846	06/08/2021	122.00
1642	PETER'S TRUE VALUE HARDWARE	206-CHAINSAW NUTS	K58027	06/05/2021	8.94
<b>206-290-001-956-206 FIRE: MISC EXPENSE</b>					
1521	CHASE CARDMEMBER SERVICE	206-WEATHER STATION	5/09/21-6/08/21	06/09/2021	329.00
8231	IS ON CODE LLC	206-WEB BASED TRACKING FD	US-21-002	06/10/2021	1,500.00
<b>206-290-001-973-206 FIRE: COMPUTERS/SOFTWARE</b>					
1521	CHASE CARDMEMBER SERVICE	206-GOOGLE SUITES	5/09/21-6/08/21	06/09/2021	396.00
Total FIRE EXPENDITURES:					24,193.10
<b>GENERAL GOVT PERSONNEL</b>					
<b>206-295-000-715-000 FIRE:HEALTH/DENTAL/LIFE/DISINS</b>					
1057	AMERICAN FAMILY LIFE ASSUR.	206-AFLAC INSURANCE-FIRE	119466	06/12/2021	188.89
9135	BLUE CARE NETWORK OF MICHIGAN	206-BCN GROUP 00138219 CLASS 0001 FIRE	211590022964	06/08/2021	4,134.45
9094	STANDARD INSURANCE CO.	206-DENTAL INSURANCE-FIRE CHIEF	7/01/21-7/31/21	06/11/2021	153.84
9094	STANDARD INSURANCE CO.	206-DENTAL INSURANCE-FIRE MARSHAL/ORDINANCE	7/01/21-7/31/21	06/11/2021	21.18
9094	STANDARD INSURANCE CO.	206-DENTAL INSURANCE-FIRE	7/01/21-7/31/21	06/11/2021	631.04

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
Total GENERAL GOVT PERSONNEL:					5,129.40
Total FIRE FUND:					29,322.50
<b>POLICE FUND</b>					
<b>POLICE EXPENDITURES</b>					
<b>207-290-000-815-000 POLICE: SHERIFF'S MAINT</b>					
2285	CUMMINS BRIDGEWAY LLC	207-SUBSTATION GENERATOR PM	S6-69990	06/08/2021	656.58
<b>207-290-000-817-001 POLICE: OVERTIME</b>					
1029	OAKLAND COUNTY	207-MONTHLY CONTRACT - O.T.	SHF0006628	06/09/2021	4,252.45
<b>207-290-000-920-000 POLICE: UTILITIES</b>					
1005	DTE ENERGY	207-165 N. JOHN ST-POLICE 910008266454	06162021 664454	06/17/2021	507.23
<b>207-290-000-970-003 POLICE: BUILDING REN</b>					
7943	LINDHOUT ASSOCIATES ARCHITECTS	207-SCHEMATIC DESIGN REMODEL SUB-STATION	2021-0615	06/01/2021	6,515.00
Total POLICE EXPENDITURES:					11,931.26
Total POLICE FUND:					11,931.26
<b>CAPITAL IMPROVEMENT FUND</b>					
<b>CAPITAL IMP EXPENDITURES</b>					
<b>401-290-000-938-000 TOWNSHIP IMPROVEMENTS</b>					
1521	CHASE CARDMEMBER SERVICE	401-SEPTIC INSTALLER APP FEE	5/09/21-6/08/21	06/09/2021	481.75
7943	LINDHOUT ASSOCIATES ARCHITECTS	401-CONSTRUCTION DOCUMENTS	2021-0613	06/01/2021	15,660.00
1114	ROSATI SCHULTZ JOPPICH ET AL	401-SUMMIT DOCUMENTS	1075676	06/09/2021	145.00
Total CAPITAL IMP EXPENDITURES:					16,286.75
Total CAPITAL IMPROVEMENT FUND:					16,286.75
<b>FIRE CAPITAL FUND</b>					
<b>FIRE CAPITAL EXPENDITURES</b>					
<b>402-290-000-988-001 CONSTR IN PROCESS FIRE MIL ST1</b>					
7433	PARTNERS IN ARCH DESIGN/BUILD LLC	402-AXION FS1 CONSTRUCTION	18-122-013	06/11/2021	258,818.13
7433	PARTNERS IN ARCH DESIGN/BUILD LLC	402-PIA A/E FEES FS1	18-122-013	06/11/2021	6,120.00
<b>402-290-000-988-002 CONSTR IN PROCESS FIRE MIL ST2</b>					
7433	PARTNERS IN ARCH DESIGN/BUILD LLC	402-PIA A/E FEES FS2	18-122-013	06/11/2021	3,123.75
<b>402-290-000-993-000 FIRE CAP: BONDING AGENT FEES</b>					
1855	U.S. BANK	402-BONDING FEE	6135940	05/25/2021	500.00

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
Total FIRE CAPITAL EXPENDITURES:					268,561.88
Total FIRE CAPITAL FUND:					268,561.88
<b>DOWNTOWN DEVELOPMENT AUTHORITY</b>					
<b>495-000-000-694-201 DDA EVENTS FUND</b>					
1065	HIGHLAND FEED & SUPPLY CO.	495-UNITY DOLLARS	06082021	06/08/2021	70.00
1065	HIGHLAND FEED & SUPPLY CO.	495-UNITY DOLLARS	06152021	06/15/2021	120.00
Total :					190.00
<b>DDA EXPENDITURES</b>					
<b>495-290-000-810-000 DDA: PROF SERVICES</b>					
1114	ROSATI SCHULTZ JOPPICH ET AL	495-REVIEW SUMMER CONCERT CONTRACTS	1075677	06/09/2021	188.50
<b>495-290-000-820-000 DDA: DUES/ED/TRAVEL</b>					
1521	CHASE CARDMEMBER SERVICE	495-DESIGN BOOK/ANNUAL ZOOM/MDA WORKSHOP	5/09/21-6/08/21	06/09/2021	294.39
<b>495-290-000-883-000 DDA: FARMERS' MARKET</b>					
1521	CHASE CARDMEMBER SERVICE	495-CANOPY	5/09/21-6/08/21	06/09/2021	211.98
6034	WEST HIGHLAND PROPERTIES LLC	495-RENT FOR FARMERS MARKET/JUNE & JULY 2021	2021-1	06/15/2021	300.00
<b>495-290-000-903-000 DDA: ADVERTISING/PRINTING</b>					
1521	CHASE CARDMEMBER SERVICE	495-CONSTANT CONTACT	5/09/21-6/08/21	06/09/2021	45.00
1521	CHASE CARDMEMBER SERVICE	495-FACEBOOK AD	5/09/21-6/08/21	06/09/2021	14.00
<b>495-290-000-947-000 DDA: MAINTENANCE FOUR CORNERS</b>					
3152	KOPACKI, KRIS	495-REMOVE/STORE HERO BANNERS. INSTALL SOUNDS	927	06/06/2021	275.00
<b>495-290-000-975-002 DDA: DDA SPONSORSHIPS</b>					
1521	CHASE CARDMEMBER SERVICE	495-TRIFOLDS	5/09/21-6/08/21	06/09/2021	192.50
<b>495-290-000-976-001 DDA: PROMOTIONS</b>					
7487	LEWIS, ROBERT	495-SUMMER CONCERT 07/13/21	2021-3	06/15/2021	800.00
2410	MAY, MICHAEL	495-SUMMER CONCERT SERIES 07/06/21	2021-2	06/15/2021	700.00
<b>495-290-000-976-003 DDA: DESIGN</b>					
1521	CHASE CARDMEMBER SERVICE	495-SOIL/MULCH	5/09/21-6/08/21	06/09/2021	227.82
3152	KOPACKI, KRIS	495-WATER FLOWERS	924	05/26/2021	237.50
3152	KOPACKI, KRIS	495-WATER FLOWER GARDENS	925	06/06/2021	877.50
Total DDA EXPENDITURES:					4,364.19
Total DOWNTOWN DEVELOPMENT AUTHORITY:					4,554.19

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
<b>DUCK LAKE ASSOC.</b>					
<b>704-290-000-934-000 DUCK LAKE: DEDUCTIONS</b>					
1081	AQUA-WEED CONTROL INC.	704-DUCK LAKE WEED & ALGAE TREATMENTS	16147	06/01/2021	7,910.00
1005	DTE ENERGY	704-3378 KINGSWAY DR 9200093 91144	06162021 91144	06/17/2021	324.22
1005	DTE ENERGY	704-2014 JACKSON BLVD IRRIGATION 920009307439	06172021 07439	06/18/2021	399.19
1005	DTE ENERGY	704- 3261 RAMADA DR IRRIGATION 920009313643	06172021 13643	06/18/2021	647.75
1005	DTE ENERGY	704-2165 DAVISTA DR IRRIGATION 920009313650	06172021 13650	06/18/2021	685.98
1005	DTE ENERGY	704-2000 LAKE CT IRRIGATION 920009313668	06172021 13668	06/18/2021	1,008.44
1005	DTE ENERGY	704-1425 BAY RDG IRRIGATION 920009143164	06172021 43164	06/18/2021	666.06
1005	DTE ENERGY	704-1590 WHITE LK RD IRRIGATION 9200 111 75436	06172021 75436	06/18/2021	126.20
4300	DUCK LAKE PROPERTY OWNERS ASSOC.	704-BUOYS HARDWARE	06152021	06/15/2021	15.26
4300	DUCK LAKE PROPERTY OWNERS ASSOC.	704-BUOYS HARDWARE	06152021	06/15/2021	29.86
4300	DUCK LAKE PROPERTY OWNERS ASSOC.	704-NUMBERS FOR MARKING BUOYS	06152021	06/15/2021	7.59
9241	LAKE SAVERS LLC	704-BIOLOGICAL TREATMENT PER CONTRACT	SI-102855	06/06/2021	19,666.00
Total :					31,486.55
Total DUCK LAKE ASSOC.:					31,486.55
<b>HIGHLAND LAKE ASSOC.</b>					
<b>705-290-000-934-000 HIGHLAND LAKE: DEDUCTIONS</b>					
1005	DTE ENERGY	705-2950 PALLISTER 910008267338	06152021 67338	06/16/2021	1,094.05
Total :					1,094.05
Total HIGHLAND LAKE ASSOC.:					1,094.05
<b>TAGGETT LAKE ASSOC.</b>					
<b>706-290-000-934-000 TAGGETT LAKE: DEDUCTIONS</b>					
1081	AQUA-WEED CONTROL INC.	706-TAGGETT LAKE ALGAE TREATMENT	16083	05/26/2021	774.00
1081	AQUA-WEED CONTROL INC.	706-TAGGETT LAKE ALGAE TREATMENT	16177	06/07/2021	9,695.00
1005	DTE ENERGY	706-4061 TAGGETT LAKE 910008280281	06152021 80281	06/17/2021	1,362.58
Total :					11,831.58
Total TAGGETT LAKE ASSOC.:					11,831.58

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
<b>KELLOGG LAKE ASSOC.</b>					
<b>707-290-000-934-000 KELLOGG LAKE: DEDUCTIONS</b>					
1005	DTE ENERGY	707-KELLOGG/4061 TAGGETT LAKE 910008280281	06152021 80281	06/17/2021	800.24
9023	PLM LAKE & LAND MANAGEMENT CORP	707-ALGAE TREATMENT	4000813	05/18/2021	1,000.00
9023	PLM LAKE & LAND MANAGEMENT CORP	707-WEED TREATMENT	4000857	05/25/2021	3,600.00
Total :					5,400.24
Total KELLOGG LAKE ASSOC.:					5,400.24
<b>CHARLICK LAKE ASSOC.</b>					
<b>708-290-000-934-000 CHARLICK LAKE: DEDUCTIONS</b>					
1081	AQUA-WEED CONTROL INC.	708-WEED TREATMENT-CHARLICK LAKE	16153	06/07/2021	3,400.00
1005	DTE ENERGY	708-3938 LOCH DR 910008280414	06152021 80414	06/16/2021	600.51
Total :					4,000.51
Total CHARLICK LAKE ASSOC.:					4,000.51
<b>WOODRUFF LAKE ASSOC.</b>					
<b>709-290-000-934-000 WOODRUFF LAKE: DEDUCTIONS</b>					
1005	DTE ENERGY	709-877 WOODRUFF LK 910008280547	06142021 80547	06/14/2021	1,002.88
Total :					1,002.88
Total WOODRUFF LAKE ASSOC.:					1,002.88
<b>PENINSULA LAKE</b>					
<b>714-290-000-934-000 PENINSULA LAKE: DEDUCTIONS</b>					
9023	PLM LAKE & LAND MANAGEMENT CORP	714-PROPELLER TREATMENT	4001014	06/09/2021	3,135.00
Total :					3,135.00
Total PENINSULA LAKE:					3,135.00
<b>DUNLEAVY/LEONARD LAKE</b>					

Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
<b>716-290-000-934-000 DUNLEAVY LEONARDLK: DEDUCTIONS</b>					
1081	AQUA-WEED CONTROL INC.	716-DUNLEAVY & LEONARD LK. WEED TREATMENT	16124	06/03/2021	10,000.00
Total :					10,000.00
Total DUNLEAVY/LEONARD LAKE:					10,000.00
Grand Totals:					517,688.21



Vendor	Name	Description	Invoice Number	Invoice Date	Invoice Amount
<b>GENERAL FUND</b>					
<b>ASSESSING DEPT</b>					
<b>101-209-000-801-000 ASSESSING: CONTRACTUAL SVCS</b>					
9278	WAYNE COUNTY APPRAISAL LLC	101-MTT-PRESTWICK GOLF COURSE ASSESSMENT	06032021	06/03/2021	223.89
9278	WAYNE COUNTY APPRAISAL LLC	101-MONTHLY ASSESSING CONTRACT FEE	JULY 2021	06/10/2021	9,724.00
Total ASSESSING DEPT:					9,947.89
<b>PLANNING DEPT</b>					
<b>101-400-000-817-005 PLNG: CONSULTANT</b>					
2240	CARLISLE WORTMAN ASSOC. INC.	101-CONSULTATION-CONTRACT WORK	2161072	06/08/2021	60.00
Total PLANNING DEPT:					60.00
Total GENERAL FUND:					10,007.89
Grand Totals:					10,007.89

Total GENERAL FUND:	128,724.21
Total ROAD FUND:	364.50
Total FIRE FUND:	29,322.50
Total POLICE FUND:	11,931.26
Total CAPITAL IMPROVEMENT FUND:	16,286.75
Total FIRE CAPITAL FUND:	268,561.88
Total DOWNTOWN DEVELOPMENT AUTHORITY:	4,554.19
Total DUCK LAKE ASSOC.:	31,486.55
Total HIGHLAND LAKE ASSOC.:	1,094.05
Total TAGGETT LAKE ASSOC.:	11,831.58
Total KELLOGG LAKE ASSOC.:	5,400.24
Total CHARLICK LAKE ASSOC.:	4,000.51
Total WOODRUFF LAKE ASSOC.:	1,002.88
Total PENINSULA LAKE:	3,135.00
Total DUNLEAVY/LEONARD LAKE:	10,000.00
	<hr/>
Grand Totals:	527,696.10
	<hr/> <hr/>

**Payroll and Hand Checks June 24, 2021 List of Bills**

**GENERAL FUND**

Payroll Taxes (FICA & FWT)	\$	18,675.82
General/Fire Payroll 6/11/2021	\$	57,807.89
Equitable - Deferred Comp.	\$	1,350.00
ICMA - Deferred Comp.	\$	1,407.91
Flexible Savings Account	\$	661.69
Garnishments	\$	384.14
Highland Firefighters Assn		
Highland Firefighters Union Dues-Full-Time	\$	350.00
Highland Firefighters Union Dues-Part-Time	\$	560.00
OPEB Monthly Transfer	\$	166.67
6/30/2021 DDA LOAN-Monthly	\$	3,771.83

The following needs to be added to the List of Bills dated 6/24/2021:

1. State of Michigan-State Withholding - Fund 101 for \$6,686.02

This particular invoice was not available prior to the completion of the LOB's and only just recently became available and need to be added upon request or to avoid fees.

Checks will be processed and mailed this week.



## **Charter Township of Highland – Fire Department**

**250 W. Livingston Rd  
Highland, MI 48357  
(248)887-9050**

April 23, 2021

Re: Gen-X Pyrotechnics  
Independence Day Celebration  
07-03-2021

To whom it may concern:

### **Project Overview:**

Submitted plan and application is for a firework display to be held on the inland waters of White Lake. The Barge will be loaded in Highland Township and the display is to be in the waters of White lake. The plan has been received and review. The application has been approved subject to any of the Gubernatorial restrictions in place.

Fire Department shall be notified for a final walk through prior to issuance of final approval prior to the display.

*Review and approval by the Authority Having Jurisdiction shall not relieve the applicant of the responsibility of compliance with State and local Fire and Life safety codes.*

If you have any questions about this plan review report, please feel free to contact me.

Respectfully submitted,

Shawn Bell  
**Fire Marshal / Ordinance Enforcement**  
Charter Township of Highland

# 2021 White Lake

## **GEN-X PYROTECHNICS**

Gen-X Pyrotechnics offers the highest quality custom pyrotechnics designed specifically to meet the needs of our clients. We are a local company that markets on word of mouth advertising and now on the web. We specialize in one of a kind shows.

In this constantly changing world of pyrotechnics we strive to learn the most up-to-date innovations so we can continue to hone our craft.

We take pride in being trained in all the local and federal safety regulations and guidelines.

*Jason Trudeau*

---

Jason Trudeau



248.252.0029



genxpyro@comcast.net  
info@genxpyrotechnics.com



www.genxpyrotechnics.com





Michigan Department of Natural Resources - Law Enforcement
MARINE SPECIAL EVENT APPLICATION AND PERMIT

Issued under authority of Part 801, Marine, Part 811 ORV and Part 821 Snowmobile, of the Natural Resource and Environmental Protection Act, Act 451, P. A. of 1994, as amended. Failure to comply with the provisions of this Act is a misdemeanor and may result in fines and/or imprisonment.

DNR USE ONLY
Permit Number

APPLICANT: This completed and signed application must be received by the appropriate DNR office at least 30 days prior to the event, or the permit may not be authorized. Locations and addresses on next page.

Form with fields for Applicant Information, Event Details, Type of Event (Marine, ORV, Snowmobile), Location of Event, and Medical Support Units.

APPLICANT: Read all pages and attachments before certification and signature.

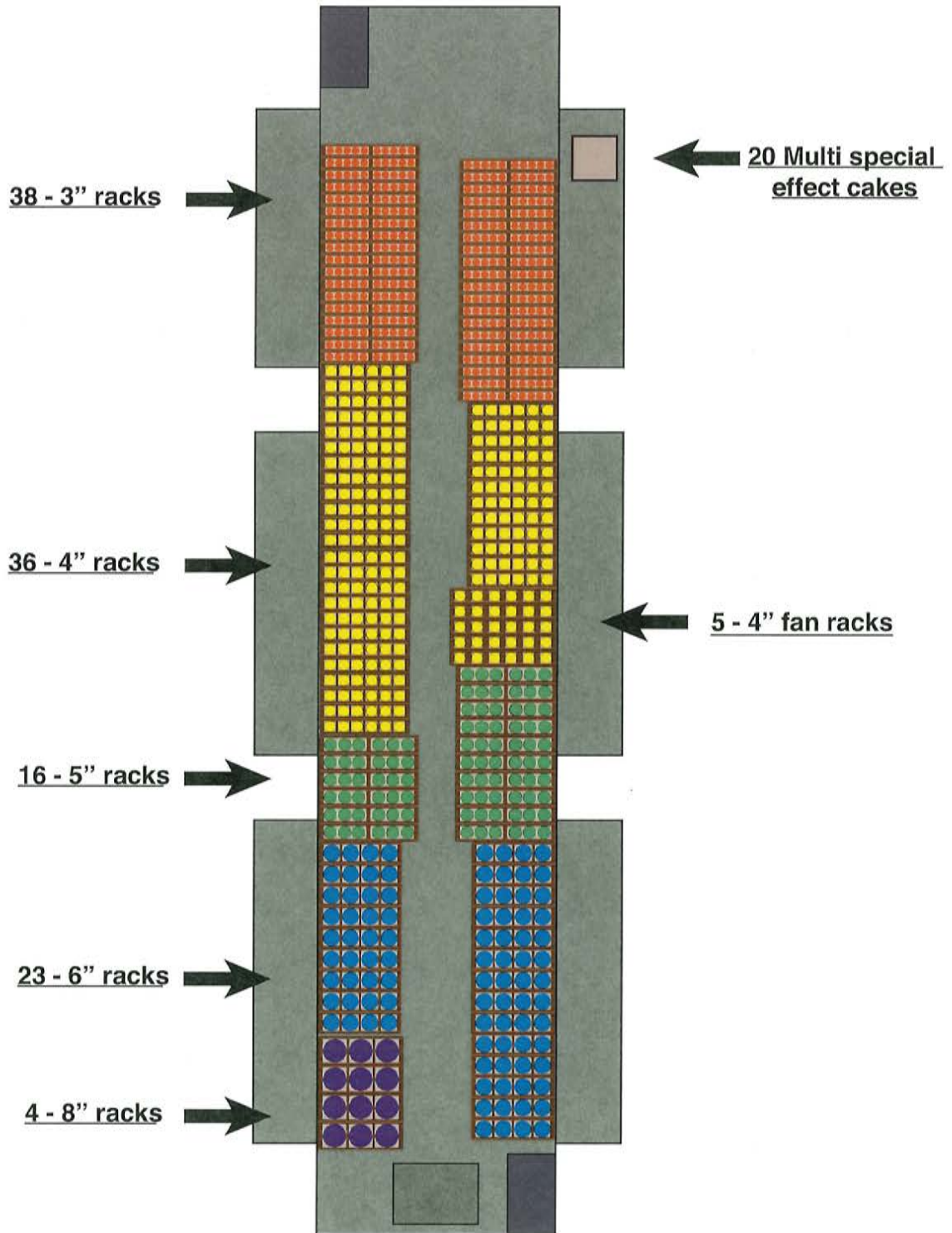
CERTIFICATION section with signature line for Jason Trudeau and date 5/5/21.

APPLICANT: Submit completed and signed application to appropriate DNR office at least 30 days prior to event or permit may not be authorized. Locations and addresses on next page.

FOR DNR USE ONLY section containing Investigation Findings & Recommendations, AUTHORIZATION checkboxes, and District Law/Permit Supervisor signature line.

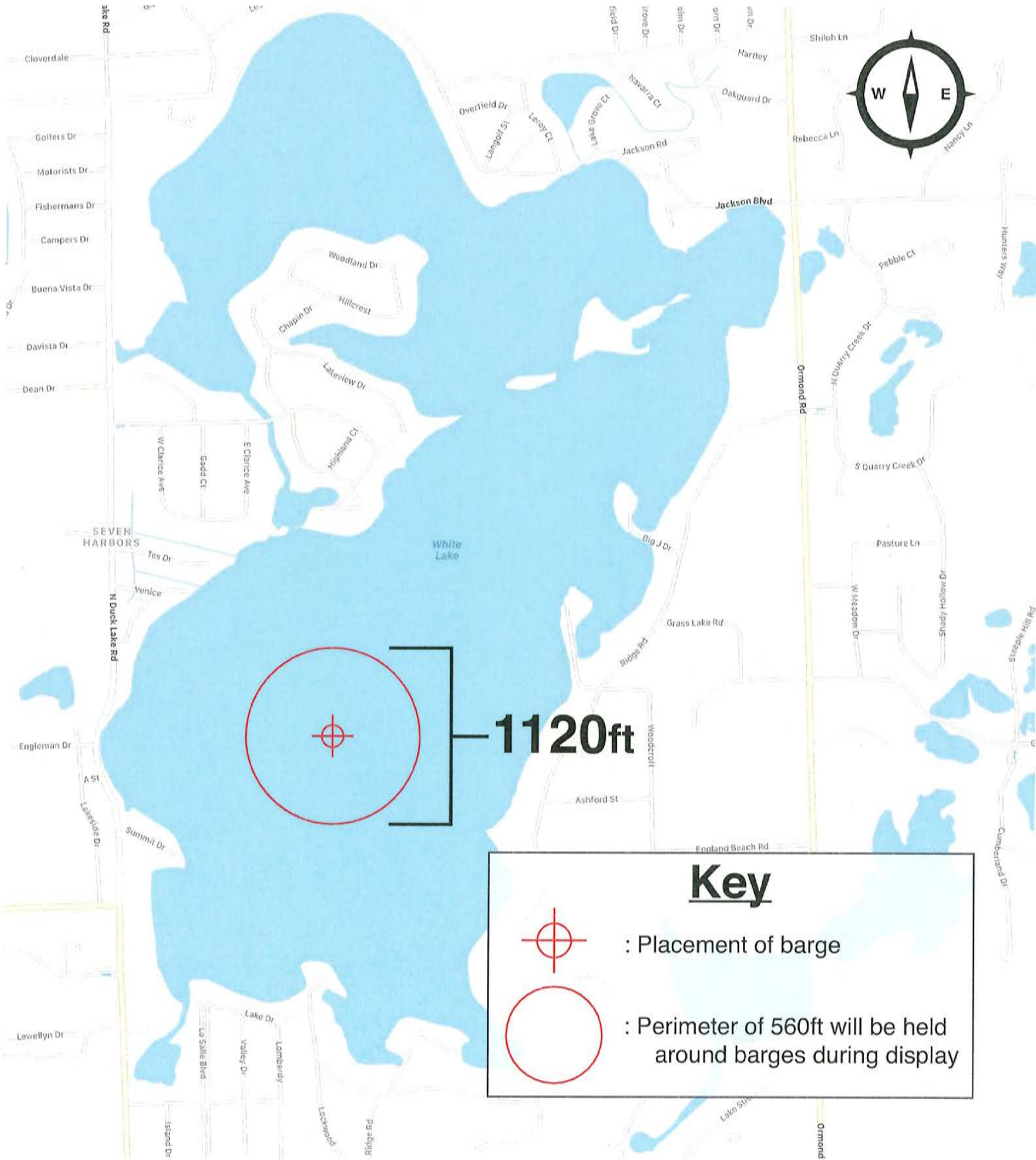


# White Lake July 3rd, 2021





# White Lake

Distance- 1120 ft diameter  
NFFPA regulation



1120ft

## Key

-  : Placement of barge
-  : Perimeter of 560ft will be held around barges during display

In accordance with the provisions of Title XI, Organized Crime Control Act of 1970, and the regulations issued thereunder (27 CFR Part 555), you may engage in the activity specified in this license or permit within the limitations of Chapter 40, Title 18, United States Code and the regulations issued thereunder, until the expiration date shown. **THIS LICENSE IS NOT TRANSFERABLE UNDER 27 CFR 555.53.** See "WARNINGS" and "NOTICES" on reverse.

Direct ATF Correspondence To	ATF - Chief, FELC 244 Needy Road Martinsburg, WV 25405-9431	License/Permit Number	<b>4-MI-125-54-1F-01210</b>
Chief, Federal Explosives Licensing Center (FELC)	<i>Christopher R. Reers</i>	Expiration Date	<b>June 1, 2021</b>

Name  
GEN X PYROTECHNICS

Premises Address (Changes? Notify the FELC at least 10 days before the move.)

2906 PINE NEEDLE DR  
WHITE LAKE, MI 48383-

Type of License or Permit

54-USER OF EXPLOSIVES

Purchasing Certification Statement

The licensee or permittee named above shall use a copy of this license or permit to assist a transferor of explosives to verify the identity and the licensed status of the licensee or permittee as provided by 27 CFR Part 555. The signature on each copy must be an original signature. A faxed, scanned or e-mailed copy of the license or permit with a signature intended to be an original signature is acceptable. The signature must be that of the Federal Explosives Licensee (FEL) or a responsible person of the FEL. I certify that this is a true copy of a license or permit issued to the licensee or permittee named above to engage in the business or operations specified above under "Type of License or Permit."

Mailing Address (Changes? Notify the FELC of any changes.)

GEN X PYROTECHNICS  
2906 PINE NEEDLE DR  
WHITE LAKE, MI 48383-

Licensee/Permittee Responsible Person Signature

*JASON TRIVETT*

Printed Name

Position/Title

*CEO*  
*8-7-2018*

Date

ATF Form 5400.14/5400.15 Part I  
Revised October 2011

Previous Edition is Obsolete GEN X PYROTECHNICS 2906 PINE NEEDLE DR 48383-4 MI 125-54-1F-01210 June 1, 2021 54-USER OF EXPLOSIVES

Federal Explosives License (FEL) Customer Service Information

Federal Explosives Licensing Center (FELC)  
244 Needy Road  
Martinsburg, WV 25405-9431

Toll-free Telephone Number: (877) 283-3352  
Fax Number: (304) 616-4401  
E-mail: FELC@atf.gov

ATF Homepage: www.atf.gov

**Change of Address (27 CFR 555.54(a)(1)).** Licensees or permittees may during the term of their current license or permit remove their business or operations to a new location at which they intend regularly to carry on such business or operations. The licensee or permittee is required to give notification of the new location of the business or operations not less than 10 days prior to such removal with the Chief, Federal Explosives Licensing Center. The license or permit will be valid for the remainder of the term of the original license or permit. **(The Chief, FELC, shall, if the licensee or permittee is not qualified, refer the request for amended license or permit to the Director of Industry Operations for denial in accordance with § 555.54.)**

**Right of Succession (27 CFR 555.59).** (a) Certain persons other than the licensee or permittee may secure the right to carry on the same explosive materials business or operations at the same address shown on, and for the remainder of the term of, a current license or permit. Such persons are: (1) The surviving spouse or child, or executor, administrator, or other legal representative of a deceased licensee or permittee; and (2) A receiver or trustee in bankruptcy, or an assignee for benefit of creditors. (b) In order to secure the right provided by this section, the person or persons continuing the business or operations shall furnish the license or permit for that business or operations for endorsement of such succession to the Chief, FELC, within 30 days from the date on which the successor begins to carry on the business or operations.

(Continued on reverse side)

Cut Here ✂

<b>Federal Explosives License/Permit (FEL) Information Card</b>	
License/Permit Name:	GEN X PYROTECHNICS
Business Name:	
License/Permit Number:	4-MI-125-54-1F-01210
License/Permit Type:	54-USER OF EXPLOSIVES
Expiration:	June 1, 2021
Please Note: Not Valid for the Sale or Other Disposition of Explosives.	



## NOTICE OF CLEARANCE

### for individuals transporting, shipping, receiving, or possessing explosive materials.

ISSUED TO: GEN X PYROTECHNICS

Federal Explosives license/permit no.: 4-MI-125-54-1F-01210

NOTICE DATE: 06/14/2018

Expiration Date: **June 1, 2021**

Explosives License/Permit Type: 54-USER OF EXPLOSIVES

**EXPIRATION DATE:** This Notice expires when superseded by a newer Notice which will list all current responsible persons and employee possessors, or when the license or permit expires - whichever comes first.

- 1 **WARNING.** Only those individuals listed below as **RESPONSIBLE PERSONS** and **EMPLOYEE POSSESSORS** with a background clearance status of "CLEARED" or "PENDING" are authorized to transport, ship, receive, or possess explosive materials in the course of employment with you.
- 2 **"DENIED" STATUS.** If an employee possessor has a background clearance status of "DENIED", you **MUST** take immediate steps to remove the employee from a position requiring the transporting, shipping, receiving, or possessing of explosive materials. Also, if the employee has been listed as a person authorized to accept delivery of explosive materials, you **MUST** remove the employee from such list and immediately, and in no event later than the second business day after such change, notify distributors of such change, as stated in 27 CFR 555.33(a).
- 3 **CHANGE IN RESPONSIBLE PERSONS.** You **MUST** report any change in responsible persons to the Chief, Federal Explosives Licensing Center, within 30 days of the change and new responsible persons **MUST** include "appropriate identifying information" as defined in 27 CFR 555.11. Fingerprints and photos are **NOT** required, however they will be required upon renewal of the license or permit.
- 4 **CHANGE OF EMPLOYEES.** You **MUST** report any change of employee/possessors to the Chief, FELC, within 30 days. Reports relating to newly hired employees must be submitted on ATF Form 5400.28 for **EACH** employee.

**Premises Address:** 2906 PINE NEEDLE DR  
WHITE LAKE, MI 48383

**Mailing Address:**  
GEN X PYROTECHNICS  
2906 PINE NEEDLE DR  
WHITE LAKE, MI 48383

This 'Notice of Clearance' is provided to you as required by 18 U.S.C. 843(h) and **MUST** be retained as part of your permanent records and be made available for examination or inspection by ATF officers as required by 27 CFR 555.121. If you receive a Notice subsequent to this Notice, this Notice will no longer be valid.

In accordance with 27 CFR 555.33, Background Checks and Clearances, and 27 CFR 555.57, Change of Control, Change in Responsible Persons, and Change of Employees, ATF's Federal Explosives Licensing Center (FELC) has conducted background checks on the individual(s) you identified as a responsible person(s) and an employee/possessor(s) on your application, or reported after the issuance of your license/permit.

The following is a SUMMARY of the results of the background checks conducted on the individuals you reported as responsible persons and employee/possessors. ATF will be notifying ALL individuals listed on this document of their respective status by separate letter mailed to their residence address.

**PLEASE BE ADVISED THAT IT IS UNLAWFUL FOR ANY PERSON REFLECTING A STATUS OF "DENIED" TO TRANSPORT, SHIP, RECEIVE, OR POSSESS EXPLOSIVE MATERIALS.**

Please carefully review this Notice to ensure that all the information is accurate. If this Notice is incorrect, please return the Notice to the Chief, FELC, with a statement showing the nature of the error(s). The Chief, FELC, shall correct the error, and return a corrected Notice.

Number of RESPONSIBLE PERSON(S) : 1  
Number of EMPLOYEE POSSESSOR(S): 11

**LAST NAME, First Name, Middle Name**      **Clearance Status**

**RESPONSIBLE PERSONS:**

0001 TRUDEAU, JASON      Cleared

**EMPLOYEE POSSESSORS:**

0001 CARRIGER, ANDREW JOSEPH      Cleared

0002 CARRIGER, JEREMY ROBERT      Cleared

0003 CARRIGER, JOSHUA ROY      Cleared

0004 DECONICH, RYAN ALEXANDER      Cleared

continued

**LAST NAME, First Name, Middle Name**      **Clearance Status**

0005 DOBRIN, DAVID JASON      Cleared

0006 FABINSKI, AVERY SCOTT      Cleared

0007 HOFELICH, GREGORY DAVID      Cleared

0008 MORGAN, DRAKE LANTZ      Cleared

0009 RAGNOLI, ADAM MICHAEL      Cleared

0010 THICKSTUN, ALEXANDER J      Cleared

0011 KENNEDY, JAMES MICHAEL      Pending



**U.S. Department of Justice**  
 Bureau of Alcohol, Tobacco, Firearms and Explosives  
 Federal Explosives Licensing Center  
 244 Needy Road  
 Martinsburg, West Virginia 25405

901090: CRR/FLS  
 5400  
 File Number: 4MI01210

06/14/2018

**SUBJECT: RESPONSIBLE PERSON LETTER OF CLEARANCE for:**

**JASON TRUDEAU**

CEO  
 (248)252-0029

2906 PINE NEEDLE DR  
 WHITE LAKE, MI 48383

**and is ONLY valid under the following Federal explosives license/permit:**

4-MI-125-54-1F-01210

GEN X PYROTECHNICS  
 2906 PINE NEEDLE DR  
 WHITE LAKE, MI 48383

Dear JASON TRUDEAU:

You have been approved as a responsible person under the above-listed Federal explosive license or permit. You may lawfully direct the management or policies of the business or operations as they pertain to explosives. You may also lawfully transport, ship, receive or possess explosive materials incident to your duties as a responsible person. **This clearance is only valid under the license or permit referenced above.**

Sincerely,

*Christopher R. Reeves*

Christopher R. Reeves  
 Chief, Federal Explosives Licensing Center (FELC)

**FELC Customer Service.** If you believe that information on your "Letter of Clearance" is incorrect, please return a COPY of the letter to the Chief, Federal Explosives Licensing Center (FELC), with a statement showing the nature of the error. The Chief, FELC, shall correct the error, and return an amended letter to you.

Mail: ATF  
 Chief, FELC  
 Attn.: LOC Correction  
 244 Needy Road  
 Martinsburg, West Virginia 25405

Fax: 1-304-616-4401  
 Chief, FELC  
 Attn.: LOC Correction

Call toll-free: 1-877-283-3352

**WWW.ATF.GOV**

JASON TRUDEAU

Responsible Person Letter of Clearance for:

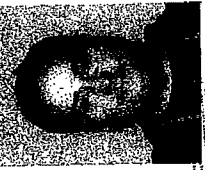
**MICHIGAN**  
COMMERCIAL DRIVER LICENSE

T 630 373 067 996 ISS 11-20-2018  
DOB 11-23-1968 EXP 11-23-2022 112368

JASON ANTHONY TRUDEAU  
2805 FINE NEEDLE DR  
WHITE LAKE, MI 48893-3293

Sex M Hgt 60Y Eyes BRO  
Lic Type CC End H

Restrictions K-DUI, Inmate only, L-40 air bag  
CAV



*Jason Trudeau*



Rev. 07-21-2011

DDK0084471718Z

MSDS - *Material Safety Data Sheet*  
**UN0335, FIREWORKS 1.3G, PGII**

Emergency Call Info Trac (800) 535-5053 ACE Pyro Contract #100630

**Section II - Hazardous Ingredients / Identity Information**

Contains Pyrotechnic Compositions that are mixtures of solid oxidizers and fuels that contained in paper and cardboard containers. No Hazard exists during normal handling and storage.

OSHA PEL - N/A                      ACGIH TLV - N/A

OTHER LIMITS - N/A

**Section III - Physical / Chemical Characteristics**

Boiling Point: - N/A                      Specific Gravity: - N/A

Vapor Pressure: - N/A                      Melting Point: - N/A

Vapor Density: - N/A                      Evaporation Rate: - N/A

Solubility in Water: - N/A

**Appearance and Odor:** - Pyrotechnic Composition is contained in paper or cardboard casings that may be shaped as cylinders, balls or tubes. Odor is not apparent.

**Section IV - Fire and Explosion Hazard Data**

Flash Point: - N/A                      Flammable Limits: - N/A

LEL: - N/A                                  UEL: - N/A

**Extinguishing Media:** Deluge with large quantities of water as quickly as possible by FIRE HOSE from a PROTECTED location. Materials are self-oxidizing.

**Special Fire Fighting Procedures:** Do not attempt to fight a fire in the immediate area of 1.3G Fireworks- EVACUATE THE AREA.

**Section IV - Fire and Explosion Hazard Data- Continued**

**Unusual Fire and Explosion Hazards:** Fireworks 1.3G MAY MASS EXPLODE IN A FIRE. DO NOT ALLOW FIREWORKS TO GET WET- Hazardous Decomposition May Result in a FIRE or EXPLOSION. EXPLOSION MAY OCCUR IF EXPOSED TO SPARKS OR FLAME.

**Section V - Reactivity Data**

**Stability:** - Stable

**Conditions to Avoid:** - Open Flames, Sparks, High Temperatures, Friction or Impact.

**Incompatibility (Materials to Avoid):** - Do Not Allow Fireworks to Get Wet.

**Hazardous Decomposition or Byproducts:** - Decomposition does not occur under normal circumstances. Smoke Generated by Fireworks may contain gasses that are irritating to the eyes or mucous membranes. Prolonged Exposure and Inhalation of smoke may cause shortness of breath or more serious problems when a chronic respiratory condition exists.

**Hazardous Polymerization:** Will Not Occur

**Conditions to Avoid:** - Storage in High Temperatures, Moist or Wet Conditions, Keep away From Open Flame or Sparks.

## Section VI – Health Hazard Data

Route(s) of Entry: - N/A    Inhalation: -N/A    Skin: - N/A Ingestion: - N/A

Health Hazards (Acute and Chronic): - N/A

Carcinogenicity: N/A    NTP?: - N/A    IARC Monographs?: -N/A

OSHA Regulated: - NO

Signs and Symptoms of Exposure: - Prolonged Exposure to smoke that is Generated during Normal use of Fireworks may cause Irritation to Eyes and to Mucous Membranes.

Medical Conditions Generally Aggravated by Exposure: - Eye Sensitivity, Respiratory Conditions.

Emergency and First Aid Procedure: - EYES should be flushed with water. Move to Fresh Air and avoid additional Inhalation of Smoke.

## Section VII – Precautions for Safe Handling and Use

Steps to Be Taken in Case Material is Released or Spilled: - If Fireworks are spilled, carefully pick up the material and place in a Cardboard Carton. Keep OPEN FLAMES and Sparks AWAY and NO SMOKING.

Waste Disposal Method: - Fireworks that fail to go off should be soaked in a bucket of water and returned to the source where it was obtained. Dry components or powder should be carefully swept up and placed in a cardboard container then soaked with water. Burning of Fireworks Waste must be performed in compliance with local and state laws.

Precautions in Handling and Storing: - Keep from OPEN FLAMES, NO SMOKING, AVOID IMPACT of MATERIALS and CONTAINERS of MATERIALS, STORE FIREWORKS IN A COOL AND DRY ENVIORNMENT. FIREWORKS 1.3G MUST BE STORED AND TRANSPORTED IN COMPLIANCE WITH FEDERAL, STATE AND LOCAL LAWS.

Other Precautions: - UN0335 Fireworks 1.3G can cause SERIOUS INJURY or DEATH. They should only be Handled by Properly Trained and Qualified Personnel. When Shooting these Fireworks; PERSONNEL SHOULD WEAR PROPER EYE PROTECTION, HEAD PROTECTION AND NON-SYNTHETIC CLOTHING.

## Section VIII – Control Measures

Respiratory Protection: N/A

Ventilation: - N/A    Local Exhaust: - N/A Special: - N/A

Mechanical: -N/A    Other: - N/A

Protective Gloves:- N/A    Eye Protection: - When Shooting Fireworks 1.3G

Other Protective Clothing or Equipment: - Protective Head Gear and Non-Synthetic Clothing when Shooting Fireworks 1.3G.

Work / Hygienic Practices: - Store Fireworks in a Cool Dry and Well Ventilated area. Protect Against Physical Damage and Moisture. Fireworks should be Isolated from all Heat Sources, Sparks and Open Flame. No Smoking.





# Firework Disposal Procedure

Please follow the two simple guidelines below for the proper disposal of any unused display fireworks

1. If any display fireworks are found, submerge the firework in a five-gallon bucket of water.
2. Contact Jason Trudeau with Gen-X Pyrotechnics for proper pickup.

Gen-X Pyrotechnics will pick up any unused display fireworks and take them to an authorized facility for a proper disposal.




248.252.0029



genxpyro@comcast.net  
info@genxpyrotechnics.com



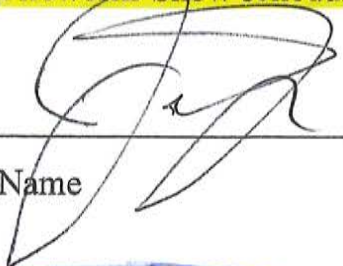
www.genxpyrotechnics.com



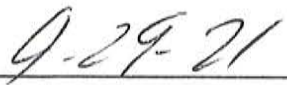


**HOLD HARMLESS AGREEMENT**

To the fullest extent permitted by law, Gen-X Pyrotechnics agrees to defend, pay on behalf of, indemnify, and hold harmless the Charter Township of Highland, its elected and appointed officials, employees and volunteers, and others working on behalf of the Charter Township of Highland against any and all claims, demands, suits, or loss, including all costs connected therewith, and for any damages which may be asserted, claimed, or recovered against or from the Charter Township of Highland by reason of personal injury, including bodily injury or death and/or property damage, including loss of use thereof, which arises out of or is in any way connected or associated with the fireworks event **White Lake Citizens League Fireworks Show** scheduled for July 3, 2021.

  
\_\_\_\_\_

Name

  
\_\_\_\_\_

Date

  
\_\_\_\_\_

Township Official

  
\_\_\_\_\_

Date

## **6. Announcements and Information Inquiry**

- a) Farmers Market on Saturdays, June 19 – October 9th, 9:00 a.m. - noon
- b) Summer Concert Series at Veterans Park – Tuesdays, July 6th – August 10th
- c) Township Offices will be closed on Monday, July 5th, in Observance of Independence Day

## 7. Public Comment



# Memorandum

To: Highland Township Board of Trustees  
From: Rick Hamill  
Date: 6/23/2021  
Re: WOTA Amendment Modification for Walled Lake

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Recently the board approved an amendment to the WOTA agreement authorizing a change to become an Authority. Highland, White Lake and Waterford all approved the amendment and Walled Lake last week did not approve unless some language was changed. The issue was the time frame for notification of withdrawal from WOTA which was set at 60 days and Walled Lake will agree if it is changed to 30 days.

This change requires all parties to agree and resign the agreement.





**RESOLUTION 21-12 TO APPROVE AMENDMENT OF THE INTERLOCAL AGREEMENT REGARDING THE WESTERN OAKLAND TRANSPORTATION AUTHORITY FOR FORMATION OF AN ACT 196 AUTHORITY AND TO ADOPT ARTICLES OF INCORPORATION**

At a special meeting of the Township Board of the Charter Township of Highland, Oakland County, Michigan, (the “Township”) held via zoom, on the 23rd of June, 2021, at 6:30 p.m.

PRESENT:

ABSENT:

The following preamble and resolution was offered by \_\_\_\_\_ and seconded by \_\_\_\_\_.

**WHEREAS**, the Township appreciates and recognizes the many benefits of having established local transportation service for qualified users in the Township; and

**WHEREAS**, the Western Oakland Transportation Authority was created under the Urban Cooperation Act of 1967, MCL 124.501 *et seq.*; and

**WHEREAS**, the Public Transportation Authority Act, Act 196 of 1986, MCL 124.451 *et seq.* (“Act 196) provides that an authority created under the Urban Cooperation Act may form an Act 196 authority by amendment of its interlocal agreement and by adoption of articles of incorporation by resolution adopted by a majority of the governing body of each public entity which were parties to the interlocal agreement; and

**WHEREAS**, the Township is a party to the interlocal agreement and decided it is in the best interest of the Township to form a new and successor Authority under Act 196 named the Western Oakland Transportation Authority (“WOTA” and “Authority”); and

**WHEREAS**, the Township previously approved an Amended Interlocal Agreement for the Formation of an Act 196 Authority, creating WOTA and Articles of Incorporation of an Act 196 authority; and

**WHEREAS**, the City of Walled Lake requested a modification to the Amended Interlocal Agreement for the Formation of an Act 196 Authority and the Articles of Incorporation after the Township’s approval; and

**WHEREAS**, the Township has reviewed and accepts the proposed changes by the City of Walled Lake.

**NOW, THEREFORE, BE IT HEREBY RESOLVED AS FOLLOWS:**

1. The Board of Trustees of the Township hereby resolves to approve the Amended Interlocal Agreement for the Formation of an Act 196 Authority to Provide Public Transportation Services attached as Exhibit A.
2. The Board of Trustees of the Township further resolves to authorize the Township Supervisor to execute the Amended Interlocal Agreement for the Formation of an Act 196 Authority to Provide Public Transportation Services attached as Exhibit A.
3. The Board of Trustees of the Township further resolves to adopt the Articles of Incorporation for the Western Oakland Transportation Authority attached as Exhibit B.
4. All resolutions and parts of resolutions insofar as they conflict with the provisions of this Resolution are rescinded.

A vote on the foregoing resolution was taken and was as follows:

Yeas:

Nays:

**RESOLUTION DECLARED ADOPTED**

---

Rick A. Hamill, Supervisor

---

Tami Flowers MiPMC. Clerk

I, Tami Flowers, Clerk of Highland Township, hereby certify this to be a true and complete copy of Resolution No. 21-12, duly adopted at a special meeting of the Township Board held on the 23<sup>rd</sup> day of June, 2021.

---

Tami Flowers MiPMC, Township Clerk

**AMENDED  
INTERLOCAL AGREEMENT  
FOR THE FORMATION OF AN ACT 196 AUTHORITY  
TO PROVIDE TRANSPORTATION SERVICES**

**BY AND AMONG:**

**The Charter Township of Highland**

**The Charter Township of White Lake**

**The Charter Township of Waterford**

**The City of Walled Lake**

**REGARDING THE INDEPENDENT LEGAL ENTITY  
KNOWN AS**

**WESTERN OAKLAND TRANSPORTATION AUTHORITY  
(A Michigan Public Body Corporation)**



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## **Recitals**

**WHEREAS**, the Western Oakland Transportation Authority was created under the Urban Cooperation Act of 1967, MCL 124.501 *et seq.*; and

**WHEREAS**, the Public Transportation Authority Act, Act 196 of 1986, MCL 124.451 *et seq.* (“Act 196) provides that an authority created under the Urban Cooperation Act may form an Act 196 authority by amendment of its interlocal agreement by resolution adopted by a majority of the governing body of each public entity which were parties to the interlocal agreement; and

**WHEREAS**, each public agency that is a party herein intends to amend the interlocal agreement to form a new and successor Authority under Act 196 named the Western Oakland Transportation Authority (“WOTA” and “Authority”); and

**WHEREAS**, each public agency that is a party herein agrees that WOTA will administer and carry-out the joint powers, duties, functions and responsibilities possessed by the public agencies as necessary to achieve intergovernmental cooperation as set forth herein; and

**WHEREAS**, the goals and objectives herein specifically include providing and managing safe transportation to seniors and disabled persons.

**NOW, THEREFORE**, the public agencies, as set forth herein, do hereby agree to the following terms and conditions with consideration acknowledged and accepted:

### **ARTICLE I** **PURPOSE**

To provide defined and beneficial transportation services to Eligible Persons in the Service Area.

### **ARTICLE II** **DEFINITIONS**

- A. “Act” shall mean the Public Transportation Authority Act, Act 196 of 1986, MCL 124.451 *et seq.*
- B. “Agreement” shall mean this Amended Interlocal Agreement for the Formation of An Act 196 Authority to Provide Transportation Services.
- C. “WOTA Board” shall mean the Board of WOTA as created and authorized herein.
- D. “Eligible Persons” shall mean a resident of any Party herein that is 55 or older or 18 or older with a disability. This shall include one (1) personal care attendant companion if required to assist with a disability, and/or a Service Animal.

Based on the SMART Millage the City of Walled Lake is obligated for three years (Jan. 1, 2019-Dec. 31, 2021), to provide Transportation services to everyone age 18 and older, regardless of disability, income, etc. who resides within the City of Walled Lake.

- E. “Fiscal Year” shall mean the calendar year being January 1 to December 31.
- F. “OMA” shall mean the State of Michigan Open Meetings Act.
- G. “Party” or “Parties” shall mean a public agency or public agencies that have executed this Agreement and have not withdrawn from this Agreement.
- H. “Public Agency” or “Public Agencies” shall mean the Charter Township of Highland, the Charter Township of White Lake, the Charter Township of Waterford, and the City of Walled Lake.
- I. “Service Animal” shall mean a dog that has been individually trained to do work or perform tasks for an individual with a disability. The task(s) performed by the dog must be directly related to the person’s disability.
- J. “Service Area” shall mean the combined physical territory of the Parties to this Agreement and other areas as designated from time to time by the WOTA Board.

- K. “State” shall mean the State of Michigan.
- L. “Transportation Services” shall mean all forms of transportation governed by this Agreement for Eligible Persons as defined herein established and authorized under this Agreement.
- M. “WOTA” shall mean the Western Oakland Transportation Authority, a separate legal entity created under the Act and this Agreement.
- N. “Pilot Program” shall refer to the first two (2) fiscal years of the establishment of WOTA.

**ARTICLE III**  
**CREATION OF WESTERN OAKLAND TRANSPORTATION**  
**AUTHORITY (“WOTA”)**

- A. WOTA is created and established as a separate legal entity as authorized by the Act at MCL 124.453(3) and (4) for purposes of administering and exercising the powers set forth in this Agreement. WOTA shall be a public body corporate and authority having all powers granted herein and under the Act.
- B. The principal offices of WOTA shall be at 205 W. Livingston Road, Highland, Michigan 48357, and may be changed in the future by a decision of the WOTA Board provided the cost of implementing the change is provided for in WOTA’s then approved budget.
- C. All property owned by WOTA is owned by WOTA, as a separate legal entity, and no other entity shall have any ownership interest in WOTA property.
- D. The Parties intend that the activities of WOTA will be tax-exempt as governmental functions carried out by an instrumentality or political subdivision of government under the applicable federal and state tax laws.

- E. WOTA shall comply with all applicable federal and State laws, rules, and regulations.
- F. The Parties agree that no Party shall be legally responsible for the acts of WOTA, any other Party, or of the employees, agents, and servants of any other Party, whether acting separately or in conjunction with the implementation of this Agreement. The Parties shall only be bound and obligated under this Agreement as expressly agreed to by each Party and no Party may otherwise obligate, in any way, any other Party under this Agreement.
- G. Except as expressly provided in this Agreement, the Agreement does not create in any person or entity, and is not intended to create by implication or otherwise, any direct or indirect obligation, duty, promise, benefit, right to be indemnified (such as contractually, legally, equitably, or by implication), right to be subrogated to any Party's rights in this Agreement, or any other right.
- H. As a public body created under the Act, WOTA may not be operated for profit. No part of any earnings of the WOTA may inure to the benefit of any person or entity other than the Parties.

**ARTICLE IV**  
**WOTA BOARD COMPOSITION**

- A. The governing body of WOTA shall be the “WOTA Board”.
- B. The membership of the WOTA Board shall be established as follows:
  - 1. Charter Township of Highland (1 member)
  - Charter Township of White Lake (1 member)
  - Charter Township of Waterford (1 member)
  - City of Walled Lake (1 member)(Hereinafter “Public Agency Members”)

2. The Public Agency Members of the WOTA Board shall be appointed by the respective underlying legislative body of each of the Public Agencies for four (4) year terms. Each Public Agency Member shall serve at the pleasure of and may be removed by the appointing legislative body in its sole discretion. The Public Agency Members shall also appoint at least one (1) Alternate Public Agency Member to serve as voting Public Agency Members at any time the primary Public Agency Member is absent or when a vacancy exists in their seat on the WOTA Board.
  3. In the event of a vacancy in one of the seats allocated to a Public Agency Member on the WOTA Board, the legislative body of that Public Agency shall fill the vacancy for the unexpired term.
  4. Once the Public Agency Members have been appointed, the Public Agency Members may take action to appoint up to two (2) additional voting members of the WOTA Board (“Non-Governmental Members”). Each Non-Governmental Member shall serve for a term of one (1) year which may be renewed at the sole discretion of the Public Agency Members. Any action under this provision shall require a unanimous vote by the Public Agency Members of the WOTA Board.
  5. The Public Agency Members and the Non-Governmental Members shall together compose the entire WOTA Board.
  6. The WOTA Board may appoint, by a unanimous decision, any number of non-voting Advisory Members at its discretion.
- C. Within 30 days of the effective date of this Agreement, each Public Agency shall appoint its Primary and Alternate Members on the WOTA Board.

**ARTICLE V**  
**WOTA OFFICERS**

- A. At the first meeting of the WOTA Board, and thereafter no later than the first

meeting in each odd numbered year, the WOTA Board shall elect a Chairperson, Vice-Chairperson, Secretary and Treasurer from the appointed Public Agency members of the WOTA Board. These officers shall serve until their respective successors shall be selected. Each officer shall have the powers and duties specified in this Article and elsewhere in this Agreement.

- B. The Chairperson of the WOTA Board shall be the presiding officer for WOTA Board meetings and shall sign contracts and other documents on behalf of WOTA if required by this Agreement or the WOTA Board. Except as otherwise provided, he or she shall not have any executive or administrative functions other than as a member of the WOTA Board.
- C. The Vice-Chairperson shall perform the duties of the Chairperson in the absence or disability of the Chairperson.
- D. The Secretary shall keep or cause to be kept the non-financial written records of WOTA at the then designated principal office of WOTA or such other place as the WOTA Board may order. The records shall include minutes of the proceedings of all meetings of the WOTA Board, with the time and place, whether regular or special, and if special, how authorized, the notice given, the names of those present, the actions taken, and the votes on those actions by the Members. With the assistance of the Director, the Secretary shall prepare draft minutes of each meeting and present those to the WOTA Board for approval at its next meeting.

The Secretary shall give or cause to be given notice of all meetings of the WOTA Board. He or she shall have such other powers and perform such other duties as may be prescribed by the WOTA Board. The Secretary shall perform the duties of the Chairperson in the absence or disability of both the Chairperson and the Vice-Chairperson.

- E. The Treasurer shall keep or cause to be kept all financial records of WOTA at the then designated principal office of WOTA or such other place as the WOTA Board may order. The Treasurer shall make regular reports to the WOTA Board for each regular meeting and at other times as directed by the WOTA Board of the receipt and disbursement of all funds and the financial status of WOTA and make the books and records of WOTA available for

audits directed and authorized by the WOTA Board. He or she shall have such other powers and perform such other duties as may be prescribed by the WOTA Board.

- F. In the case of temporary absence or disability of any officer, the WOTA Board may appoint another WOTA Board member to act in his or her stead. An officer may be removed from the officer position for one or more specified reasons by a two-thirds vote of the WOTA Board. Any action to remove any officer does not prohibit that person from remaining as the Public Agency member representative to the WOTA Board. Any removal from office under this provision shall be for good cause which shall include, but not be limited to, missing three (3) consecutive meetings without a vote to excuse.

## **ARTICLE VI** **WOTA BOARD MEETINGS**

- A. Regular meetings of the WOTA Board shall be posted in accordance with the OMA at MCL 15.265. The meetings shall be held at such time and place as shall be prescribed by resolution of the WOTA Board.
- B. The WOTA Board shall meet for its regular meetings monthly during the first two fiscal years and shall establish its regular meeting schedule for those and all subsequent years as provided in the OMA. The WOTA Board shall meet in 2019 as often as necessary to approving the documents required by this Agreement.
- C. Special meetings of the WOTA Board may be called by the Chairperson or any two (2) Public Agency Members by providing 24 hour advanced written notice of the time, place and purpose to each member of the WOTA Board. Notice may be by Email or hand delivery only. Notice of any special meeting shall also be published as required by the OMA.
- D. Voting by the WOTA Board shall be weighted and calculated as follows:

- Township Public Agency Members – 2 vote weight



- City Public Agency Members – 1 vote weight
- Village Public Agency Members – 1 vote weight
- Any appointed Non-Governmental member – 1 vote weight

At least a majority of the votes on the WOTA Board must be represented by members of the WOTA Board in actual attendance at a meeting for a quorum to conduct business.

- E. The WOTA Board shall act by a verbal motion or a written resolution. Unless otherwise specified in this Agreement, for the passage of any motion or resolution including the execution of any contract, a majority of the votes on the WOTA Board is required for a motion or resolution to pass.
- F. The WOTA Board shall approve the minutes of each meeting at its next meeting, which shall then be signed by the Secretary. All votes concerning financial matters and resolutions of the WOTA Board shall be conducted by roll call vote. All other votes shall be “yeas” and “nays” except that where the vote is unanimous, it shall only be necessary to so state.

**ARTICLE VII**  
**WOTA BOARD POWERS**

The WOTA Board shall have the following specific powers:

- A. The WOTA Board shall have such powers, responsibilities, duties and limitations as specified in the Act and this Agreement, which shall be exercised as provided in WOTA’s Articles of Incorporation and Bylaws to be approved by the WOTA Board to govern the procedures and affairs of the Transportation Services which are not in conflict with the terms of this Agreement and subject to any applicable laws, regulations and/or grant restrictions. The Articles of Incorporation and Bylaws for WOTA must be approved by the WOTA Board before WOTA provides any Transportation Services.

- B. The WOTA Board shall hire a Director to manage the day-to-day affairs of WOTA on behalf of the WOTA Board, and who shall have such duties and responsibilities as designated in writing by the WOTA Board before WOTA provides any Transportation Services. The WOTA Board shall hire or contract or authorize the Director to hire or contract for the personnel necessary to provide the Transportation Services in compliance with the approved budget, which may be employees of a Party that are transferred to WOTA by that Party.
  
- C. By July 1 of each fiscal year, the WOTA Board shall prepare, approve and submit to the Parties for approval an annual budget addressing and covering the proposed expenditures to be made for operating the Transportation Services and the allocation of each Party's funds to meet that budget for the next fiscal year. The annual budget for 2020 attached to this Agreement is approved by the Parties and shall be the WOTA budget for 2020 unless the WOTA Board proposes and the Parties approve an amended budget.
  
- D. WOTA shall obtain and cause to be completed an annual audit of the financial statements of WOTA which shall be approved by the WOTA Board and distributed to the Parties.
  
- E. The Budget shall contain an allocation for petty cash and minor expenditures above all other contemplated expenditures. The Treasurer, Chairperson, or Vice-Chairperson shall have the authority to authorize all minor expenditures with a dollar limit on all such expenditures as set by the WOTA Board. Such expenditures shall either be done on WOTA credit or will be reimbursed to the payer upon providing a receipt or bill for the item or service. All bills shall be itemized and approved by the WOTA Board at a meeting.
  
- F. In extraordinary circumstances or emergency situations, the WOTA Board shall have the ability to apply to the Parties for additional monies to be contributed to the WOTA Transportation Fund as defined herein. Such an application does not obligate any Party to contribute the requested additional monies.
  
- G. The WOTA Board is without authority or power to commit any Party to any Transportation Services or other obligations which would result in a debt or

other financial responsibility beyond that provided for in the approved WOTA budget without the authorization of that Party approved by its legislative body.

- H. The WOTA Board shall have the right to establish rules, procedures and regulations for the use of any service provided by this Agreement, provided, however, that if the service is located exclusively within the jurisdiction of one of the Parties, then such rules and regulations shall not become effective unless approved by the legislative body of that Party. The WOTA Board shall have all such other powers as will be necessary to accomplish the duties contained within this Agreement and to conduct the business of the Transportation Services and shall approve Transportation Services Operations Rules and Regulations before WOTA provides any Transportation Services.
- I. Services provided on a contractual basis to any non-Party Public Agency shall be governed by mutually agreed upon terms and charges in a written contract approved by the WOTA Board.
- J. The WOTA Board shall have the responsibility to manage all Transportation Funds including the investment of funds not needed for immediate use in accordance and compliance with an Investment Policy, approved by the WOTA Board before WOTA provides any Transportation Services.
- K. An audit shall be conducted annually and to the extent possible, legal, and economical, may be done in conjunction with audits of the Parties.

**ARTICLE VIII**  
**TRANSPORTATION FUND**

- A. Contributions to the WOTA Transportation Fund shall be made by the Parties or as otherwise allowed herein.
  - 1. The Charter Township of Highland, Charter Township of White Lake and Charter Township of Waterford hereby agree to contribute to the WOTA Transportation Fund (“Fund”) an initial amount up to one hundred and eighty five thousand 00/100 (\$185,000.00) dollars a year (“Initial Annual Contribution”) for each of the first two Pilot Program Fiscal Years, with

the exact amount of Initial Contribution being determined by the WOTA Board. The City of Walled Lake hereby agrees to contribute an initial amount of One Hundred Thirty- Three Thousand Four Hundred Twenty-Eight (\$133,428.00) for Fiscal Year 2021. The first Initial Annual Contribution shall be due on or before January 2, 2020. The Parties are not precluded from voluntarily contributing more than the Initial Contribution. Additional Transportation Funds may be allocated from but not limited to the following sources as determined by the legislative body of each Party:

- a. Community Development Block Grant (“CDBG”) funds as designated by a Public Agency to provide transportation services to eligible persons.
  - b. SMART Municipal and SMART Specialized Services Credit Funds.
  - c. Other available grant funds that provide transportation services to Eligible Persons.
  - d. General fund monies from each Party in an amount approved by its legislative body to provide transportation services to eligible persons.
  - e. Millage Revenue dedicated to WOTA received from local millage elections.
  - f. Transportation funds collected as part of Senior Center or other millages.
  - g. Gifts, grants, assistance funds and bequests.
2. After the first two Pilot Program Fiscal Years, the formula for determining the funding contribution from each Party shall be based fifty (50%) percent on population per the most recent SEMCOG figures and fifty (50%) percent on ridership of residents of those Parties for the last fiscal year. The initial contribution to establish WOTA and to fund the first year of operation is set forth in the attached 2020 budget. The WOTA operating budget for the next fiscal year that begins January 1, 2022, shall then be allocated based on these two percentages.

3. WOTA may proceed to obtain and use state, federal and private grants and other lawful donations, gifts or bequests available to it as well as monies received from contracts for transportation services if the grant and other donations or contracts or limitations or restrictions thereon do not conflict with the other provisions of this Agreement or the constitutional or statutory limitation of any Party.
- B. The Transportation Fund shall be managed by the WOTA Board. The annual sources and amounts of Contributions to the Transportation Fund and required funding amounts shall be analyzed and reported in writing to each Party by the WOTA Board by July 1<sup>st</sup> of odd numbered years.
  - C. The monies contributed to the Transportation Fund shall be used to pay for maintenance, insurance, fuel, wages, purchase of additional transportation vehicles, dispatching costs, and other operating, administrative, and general costs of the Transportation Service and WOTA Board in compliance with the approved WOTA budget.
  - D. The monies contributed to the Transportation Fund shall be deposited and held in financial institution(s) or instruments as provided in an Investment Policy approved by the WOTA Board before WOTA provides any Transportation Services. If not dictated by the Investment Policy, monies may be deposited in institutions or instruments of the Treasurer's choosing subject to WOTA Board prior approval. All withdrawals from the Transportation Fund will require the signatures of two (2) officers of the WOTA Board, one of whom shall be the Chairperson or Vice-Chairperson.
  - E. WOTA shall not levy any type of tax under the Act without unanimous agreement of the parties. Nothing contained in this Agreement restricts or prevents a Party from levying taxes in its own jurisdiction or assigning the revenue from taxes to WOTA if allowed by law.
  - F. Each Party's funding contribution is due annually to WOTA by January 2 of the fiscal year the contribution is for.

**ARTICLE IX**  
**VEHICLES**

- A. For all vehicles used to provide Transportation Services, WOTA will establish and maintain all applicable insurance costs including liability associated with injuries to persons or property which could result from the use of each vehicle in the amount of Five Million Dollars (\$5,000,000.00) per occurrence and/or as required by the terms of any grant program.
- B. When the WOTA Board determines that a vehicle may no longer be properly used for Transportation Services under this Agreement, the vehicle shall be disposed of according to the appropriate rules and/or regulations that are applied by the funding source(s) for the vehicle, if any.
- C. Vehicles shall be used consistent with any rules or restrictions of the program(s) that provided funding for the vehicle.
- D. WOTA shall charge fees for the Transportation Services as determined by the WOTA Board.
- E. Upon the Effective Date of this Agreement as provided in Article XIV, each Public Agency that has executed this Agreement shall take all actions as necessary to assign existing designated public transportation vehicles to WOTA.

**ARTICLE X**  
**TERM AND TERMINATION, EXTENSION, WITHDRAWAL OF**  
**GOVERNMENTS**

- A. The initial term of this Agreement shall begin on the Effective Date in Article XIV and end on December 31, 2021 (“Initial Term”). A Party may exit WOTA and withdraw from this Agreement after the Initial Term by providing written notice of withdraw at least thirty (30) days prior to end of the Initial Term pursuant to Article XII of this Agreement. The WOTA Board shall accept and approve a Party’s withdraw pursuant to this subsection.

- B. After the Initial Term, the term of this Agreement shall be a four (4) year period. A party may withdraw from the Authority pursuant to Act 196.
- C. Each Party's funding is due annually to WOTA by January 2 of the fiscal year the funding is for.
- D. If one of the Parties withdraws from WOTA, the WOTA Board shall take that into account in its proposed budget for the next fiscal year under Article VII.C, and the withdrawing Party shall have no further membership or voting rights on the WOTA Board after the effective date of the withdrawal, which shall be the date of the Notice unless otherwise stated.
- E. The residents of a Public Agency that has withdrawn from WOTA shall no longer be eligible to receive Transportation Services from WOTA. However, residents of that Public Agency who are clients of an organization that contractually receives and pays for services from WOTA shall be eligible to receive Transportation Services if that funding remains in place following the Public Agency withdrawal.
- F. Any vehicle assigned to WOTA by a withdrawing Public Agency shall be returned to that Public Agency in its then current condition or, if required, managed in accordance with any applicable law or grant.

**ARTICLE XI**  
**DISSOLUTION OF WOTA AND DISTRIBUTION OF ASSETS**

- A. If due to withdrawals from WOTA or other reason or reasons, the WOTA Board determines that WOTA should stop providing or attempting to provide the Transportation Services contemplated by this Agreement and be dissolved, the WOTA Board shall give at least 90 days written notice to the Parties and to all funding agencies of the intention to dissolve and of the date,

time, and location of a WOTA Board meeting at which a decision to dissolve may be made.

B. If WOTA is dissolved, the transportation vehicles of WOTA shall be distributed consistent with the then current laws and regulations governing the formation and legal tax status of WOTA. If allowed, the distribution shall be as follows:

1. Any vehicles obtained through a grant of any type shall be returned to the granting organization or as otherwise required by the grant itself. Other WOTA vehicles shall be returned to the applicable Public Agency or, if required, managed properly under any applicable law or grant.

2. The remaining vehicles, if any, shall be allocated to the remaining Parties in the same proportion as the most recent funding allocation. If the proportioning results in partial vehicles, the remaining Parties may agree on how to allocate those vehicles or may agree to sell those vehicles and apportion the funds accordingly.

C. If WOTA is dissolved, the remaining funds shall be distributed consistent with the then current laws and regulations governing the formation and legal tax status of WOTA. If allowed, the distribution of surplus funds shall be used to pay all employees the monies due to them as well as any outstanding debts. The remaining funds, if any, shall be returned to the Parties in the same proportion as the most recent funding allocation.

**ARTICLE XII**  
**MISCELLANEOUS PROVISIONS**

A. Except as otherwise provided by this Agreement, all notices hereunder and communications with respect to this Agreement shall be effective upon the mailing thereof by registered or certified mail, return receipt requested, postage prepaid and addressed to the following:

Supervisor  
Charter Township of Highland  
205 N. John Street

Manager  
City of Walled Lake  
1499 E. W. Maple



Highland, MI 48357

Walled Lake, MI 48390

Supervisor  
Charter Township of White Lake  
7525 Highland Road  
White Lake, MI 48383

Director  
West Oakland Transportation Authority  
205 W. Livingston Road  
Highland, MI 48357

Supervisor  
Charter Township of Waterford  
5200 Civic Center Drive  
Waterford, MI 48329

or such other address as any party shall designate by written notice.

- B. If one of the Parties has an issue or complaint that has not been or cannot be resolved through the administrative channels, that Party may bring that issue or complaint before the WOTA Board for resolution. The WOTA Board shall work with the Party and other Parties as necessary to develop an appropriate resolution process, such as a corrective action plan, with acceptable and mutually agreeable timeframes to accomplish said correction action.
- C. The omission of the performance or failure to render any services contemplated by this Agreement because of an act of God, inevitable accident, fire, lockout, strike or other labor dispute, riot or civil commotion, act of public enemy enactment, rule or act of government or governmental instrument or instrumentality (whether Federal or State), failure of equipment of facilities not due to inadequate maintenance shall not constitute a breach of this Agreement or failure of performance by the Parties or WOTA.
- D. If any term or provision of the Agreement shall, to any extent, be held invalid or unenforceable by a Court of competent jurisdiction it shall be severable, and the remaining terms of this Agreement shall not be affected and shall be fully enforceable.
- E. Nothing in this Agreement creates or shall be construed to create any employment relation for any person.

- F. This Agreement and all obligations upon the parties arising there from shall be subject to all budget laws and other state and local laws and regulations.
- G. Upon and after its effective date, this Agreement shall supersede all prior agreements of any kind between the Parties on the same subject.
- H. This Agreement may be modified only by resolution adopted by the governing body of each Party. Such amendments shall take effect immediately after adoption by all Parties.
- I. The Parties hereby agree that this written Agreement constitutes the complete Agreement.
- J. The Parties and WOTA shall endeavor to keep themselves fully informed of all existing and future Federal, State and local laws, ordinances and regulations that may in any manner affect the fulfillment of this Agreement and to keep each other fully informed on these matters.
- K. Neither the Parties nor WOTA shall assign any rights or responsibilities under this Agreement without first obtaining the written consent of all Parties.
- L. The Parties agree that no provision of this Agreement is intended, nor shall it be construed, as a waiver by any Party of any governmental immunity otherwise provided under the Act or by law.
- M. WOTA shall be subject to the Freedom of Information Act at MCL 15.231, et. seq.

**ARTICLE XIII**  
**ADDING LOCAL OR OTHER GOVERNMENTAL PUBLIC**  
**AGENCIES**

- A. This Agreement may be modified at any time to permit any city, village, township or charter township to become a member of WOTA if such modification is adopted by resolution of the governing body of each such

municipality proposing to become a member, and if such modification is adopted by resolution of the governing body of each Public Agency.

- B. If a municipality becomes a voting member of the WOTA Board, that municipality shall be obligated to pay for its proportionate share of the WOTA Transportation Fund to include the costs of service expansion to that municipality. The joining municipality's proportionate share may also be partially made in WOTA-designated improvements to the Transportation Services as a whole.
- C. Nothing in this Agreement prevents WOTA from entering into a contract with any city, village or township to provide Transportation Services. Any such contract shall require approval by the WOTA Board.

**ARTICLE XIV**  
**EFFECTIVE DATE**

This Agreement shall become effective upon the signing of this Agreement by the designated representative of each of the Parties below and filing with the Michigan Secretary of State, the Oakland County Clerk and State Department of Transportation.

**CHARTER TOWNSHIP OF HIGHLAND**

By \_\_\_\_\_  
Rick Hamill, Township Supervisor

\_\_\_\_\_  
Date

**CHARTER TOWNSHIP OF WHITE LAKE**

By \_\_\_\_\_  
Rik Kowall, Township Supervisor

\_\_\_\_\_  
Date

**CHARTER TOWNSHIP OF WATERFORD**

By \_\_\_\_\_  
Gary D. Wall, Township Supervisor

\_\_\_\_\_  
Date

**CITY OF WALLED LAKE**

By \_\_\_\_\_  
L. Dennis Whitt, City Manager

\_\_\_\_\_  
Date

**Attachment - WOTA PROPOSED BUDGET - 2021 ALL (2 Pages dated 5/15/2021)**

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**ARTICLES OF INCORPORATION OF THE  
WESTERN OAKLAND TRANSPORTATION AUTHORITY**

Pursuant to the provisions of the Public Transportation Authority Act, Act 196 of 1986, (“Act 196”) as amended the corporation executes the following articles:

**ARTICLE I**

The name of the corporation is the Western Oakland Transportation Authority (hereinafter the “Authority”).

**ARTICLE II**

The incorporating subdivision of the Authority is the Western Oakland Transportation Authority, an authority created under an interlocal agreement pursuant to the Urban Cooperation Act of 1967, Act 7 of 1967. The authority created under these Articles of Incorporation is a new and successor authority pursuant to the Public Transportation Act, Act 196 of 1986, as amended.

**ARTICLE III**

The members of the Authority shall be the public agencies for which it is formed or which hereafter join. This Authority shall be formed initially for the following public agencies:

The Charter Township of Highland;  
The Charter Township of White Lake;  
The Charter Township of Waterford; and  
The City of Walled Lake, (the “Public Agencies”).

**ARTICLE IV**

The purposes for which the Authority is created are:

1. To, pursuant to Act 196, plan, promote, purchase, acquire, establish, own, lease operate or cause to be operated, maintained, improved, enlarged, or modernized, public transportation facilities and system within and outside the limits of the Authority.
2. To do all things reasonably necessary, proper, or convenient for the accomplishment of any of the above.

**ARTICLE V**

The Authority is hereby empowered to do anything authorized or permitted by Act 196, expressly or by implication, and to do any other lawful act reasonably necessary, proper, suitable, or convenient for the achievement of furtherance of the purposes above-stated, and shall be operated pursuant to these Articles of Incorporation and the Amended

Interlocal Agreement to Create an Act 196 Authority to Provide Public Transportation Services.

Notwithstanding the authorizing provision of Act 196, the Authority is not authorized to levy any type of tax, including ad valorem tax, or special assessment within the Authority boundary without unanimous approval from the Public Agencies. This limitation shall not limit the Authority from receiving service charges, fees, or fares from users of the services, funds disbursed by the state, other income or revenue, grants, loans, appropriations or contributions from the federal government, the State of Michigan and other governmental units or other public or private sources.

## **ARTICLE VI**

The Authority shall be directed and governed by a four (4) member Board of Directors, hereafter referred to as the WOTA Board. Each of the Public Agencies shall appoint one (1) member of the WOTA Board for four (4) year terms. Each member of the WOTA Board shall serve at the pleasure of and may be removed by the appointing public agency at the public agencies' sole discretion. The Public Agencies shall also appoint at least one (1) alternate member to serve as a voting member at any time the primary member is absent or when a vacancy exists in their seat on the WOTA Board. The WOTA Board shall have the powers set forth in the Amended Interlocal Agreement for the Formation of an Act 196 Authority to Provide Transportation Services.

WOTA Officers shall be selected and have the powers set forth in the Amended Interlocal Agreement for the Formation of an Act 196 Authority to Provide Transportation Services.

## **ARTICLE VII**

The address of the initial registered office and the mailing address of the Authority is 205 W. Livingston Road, Highland, Michigan 48357.

## **ARTICLE VIII**

The authority is to be financed through contributions of the Public Agencies as set forth in the Amended Interlocal Agreement for the Formation of an Action 196 Authority to Provide Transportation Services, Community Development Block Grant ("CDBG") funds as designated by a public agency to provide transportation services to eligible persons, SMART Municipal Specialized Services Credit Funds, grants of money or property from federal or state governments, other revenues from federal or state governments, fees from riders, fees from contract users, financial contributions from federal, state, county, city or township governments, taxes authorized by the voters, and other miscellaneous sources.

**ARTICLE IX**

These Articles of Incorporation may be amended upon written resolution adopted by not less than a 2/3 vote of the WOTA Board.

**ARTICLE X**

Public Agencies may withdraw from the Authority pursuant to the provisions of Act 196, MCL 124.458 and as further provided in the Amended Interlocal Agreement to create an Act 196 Authority to Provide Public Transportation Services.

**ARTICLE XI**

These Articles of Incorporation shall become effective upon the filing of these articles, by the WOTA Executive Director, with the secretary of state, the clerk of Oakland County, and the director of the state transportation department

**Highland Township**

I hereby certify that the foregoing Articles of Incorporation were adopted by an affirmative vote of a majority of the Highland Township Board of Trustees at a meeting duly held on the \_\_\_\_ day of \_\_\_\_\_, 2021.

**White Lake Township**

I hereby certify that the foregoing Articles of Incorporation were adopted by an affirmative vote of a majority of the White Lake Township Board of Trustees at a meeting duly held on the \_\_\_\_ day of \_\_\_\_\_, 2021.

**Waterford Township**

I hereby certify that the foregoing Articles of Incorporation were adopted by an affirmative vote of a majority of the Waterford Township Board of Trustees at a meeting duly held on the \_\_\_\_ day of \_\_\_\_\_, 2021.

**City of Walled Lake**

I hereby certify that the foregoing Articles of Incorporation were adopted by an affirmative vote of a majority of the City Council of the City of Walled Lake at a meeting duly held on the \_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Kim Viener, Executive Director

Dated: \_\_\_\_\_, 2021



# Memorandum

To: Highland Township Board of Trustees

From: Rick Hamill

Date: 6/23/2021

Re: Tractor Purchase Update

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At our March 1, Board meeting, we approved the expenditure of \$34,171.89 for the purchase of a Tractor Loader and assorted implements.

As of this date the dealership has failed to deliver on this order and is currently going through a change of ownership. The dealership returned our check and it appears that issues in ownership are getting in the way. Consequently I have rescinded our order and have found a local dealership in Hartland that can fulfill our request with a more robust tractor loader that also includes an inclosed cab for year round protection of the operator and all options included. Heat/AC and cabin filtration.

My request is to authorize the supervisor to purchase from Rural King Farm store the items that we specified in the previous order from D&G equipment. The amount not to exceed \$34,000.00



*Warm inside. Great outdoors.*





9. Adjourn

Time: \_\_\_\_\_